

Notice of Meeting

Spelthorne Local Committee

Date: Monday, 18 March 2013

Time: 6.30 pm

Place: Council Offices, Knowle Green, Staines-upon-Thames.
TW18 1XA

Contact: **Yvette Ortel, Community Partnerships & Committee Officer**

**Room 357, Council Offices, Knowle Green, Staines
TW18 1XA**

01932 795120
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Surrey County Council Appointed Members [9]

Mr Richard Walsh, Laleham and Shepperton (Chairman)
Mrs Carol Coleman, Ashford (Vice-Chairman)
Mrs Denise Saliagopoulos, Staines
Mrs Caroline Nichols, Lower Sunbury and Halliford
Mrs Denise Turner-Stewart, Staines South and Ashford West
Mr Victor Agarwal, Stanwell and Stanwell Moor
Mr Ian Beardsmore, Sunbury Common and Ashford Common

Borough Council Appointed Members [9]

Borough Councillor C Davis, Staines South
Borough Councillor G Forsbrey, Ashford Town
Borough Councillor I Napper, Riverside & Laleham
Borough Councillor Mrs J Pinkerton, Staines South
Borough Councillor J Sexton, Ashford North & Stanwell South
Borough Councillor R Smith-Ainsley, Laleham & Shepperton Green
Borough Councillor R Watts, Shepperton Town

Chief Executive
David McNulty

District / Borough Council Substitutes:

Borough Councillor F Ayers, Ashford Common
Borough Councillor C Bannister, Staines
Borough Councillor R Dunn, Laleham & Shepperton Green
Borough Councillor A Friday, Sunbury East
Borough Councillor V J Leighton, Shepperton Town
Borough Councillor D Patel, Halliford & Sunbury West
Borough Councillor S Webb, Sunbury East

NOTES:

1. Members are reminded that Standing Orders require any Member declaring an interest which is personal and prejudicial to withdraw from the meeting during the discussion of that item, except in the circumstances referred to in Standing Orders. If you have any queries concerning interests, please contact the Community Partnership & Committee Officer.
2. Members are requested to let the Community Partnership & Committee Officer have the wording of any motions and amendments not later than one hour before the start of the meeting.
3. Substitutions (Borough Members only) must be notified to the Community Partnership & Committee Officer by the absent member or group representative at least half an hour in advance of the meeting.

If you would like a copy of this agenda or the attached papers in another format, e.g. large print, Braille, or another language please either call Yvette Ortel, Community Partnerships & Committee Officer on 01932 795120 or write to the Community Partnerships Team at Room 357, Council Offices, Knowle Green, Staines, TW18 1XA or yvette.ortel@surreycc.gov.uk

This is a meeting in public. If you would like to attend and you have any special requirements, please contact us using the above contact details.

1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

To receive any apologies for absence and notices of substitutions from Borough members under Standing Order 39.

2 MINUTES OF PREVIOUS MEETING

(Pages 1 - 24)

To approve the Minutes of the previous meeting as a correct record.

3 DECLARATIONS OF INTEREST

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

Notes:

- In line with the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, declarations may relate to the interest of the member, or the member's spouse or civil partner, or a person with whom the member is living as husband or wife, or a person with whom the member is living as if they were civil partners and the member is aware they have the interest.
- Members need only disclose interests not currently listed on the Register of Disclosable Pecuniary Interests.
- Members must notify the Monitoring Officer of any interests disclosed at the meeting so they may be added to the Register.
- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest.

4 CHAIRMAN'S ANNOUNCEMENTS

To receive any Chairman's announcements.

5 PETITIONS

To receive any petitions in accordance with Standing Order 65 or letters of representation in accordance with the Local Protocol. An officer response will be provided to each petition / letter of representation.

6 MEMBER QUESTION TIME

To receive any written questions from Members under Standing Order 47.

7 PUBLIC QUESTION TIME

To receive any questions from Surrey County Council electors within the area in accordance with Standing Order 66.

8 RESPONSE TO A PETITION

(Pages 25 - 28)

To provide Members with an Officer response to a petition

previously submitted to the Local Committee.

Mr Atma Singh Dhaliwal presented a petition at the Local Committee on 21st January 2013 (a total of 163 signatures submitted online) which read:

"We the undersigned PETITION Surrey County Council to install a Pedestrian or Zebra Crossing on Town Lane (opposite Town Farm Way)."

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|-----------|---|-----------------|
| 9 | SERVICES FOR YOUNG PEOPLE LOCAL PREVENTION COMMISSIONING 2013-15 | (Pages 29 - 38) |
| | Report from the Youth Task Group for Spelthorne | |
| 10 | DATA OVERVIEW OF ACADEMIC PROGRESS WITHIN THE BOROUGH OF SPELTHORNE | (Pages 39 - 52) |
| | To provide an overview of education performance across the borough of Spelthorne from Early Years to Key Stage 5, for information only. | |
| 11 | SURREY FIRE AND RESCUE SERVICE PUBLIC SAFETY PLAN UPDATE | (Pages 53 - 60) |
| | To inform the committee on the items in the next Public Safety Plan Action Plan, covering the period 2013-16. | |
| 12 | HIGHWAYS UPDATE | (Pages 61 - 68) |
| | To update the Local Committee on progress of the 2012-13 Highways programmes funded by the Local Committee. | |
| 13 | LOCAL COMMITTEE FUNDING | (Pages 69 - 78) |
| | Member Allocation funding | |
| 14 | DATE OF NEXT MEETING | |
| | To be held on Monday 24 th June 2013 at 7pm in the Council Chamber, Spelthorne Council Offices, Knowle Green, Staines TW18 1XB. (6.30pm – 7pm: Informal Public Question Time.) | |

SURREY COUNTY COUNCIL LOCAL COMMITTEE IN SPELTHORNE

Minutes of the meeting held on Monday 21st January 2013 at Spelthorne Borough Council Offices, Knowle Green, Staines.

County Council Members:

Mr Richard Walsh (Chairman)*
Mr Victor Agarwal*
Mr Ian Beardsmore*
Mrs Carol Coleman*
Mrs Caroline Nichols
Mrs Denise Saliagopoulos*
Mrs Denise Turner-Stewart*

Borough Council Members:

Councillor Colin Davis*
Councillor Gerry Forsbrey
Councillor Isobel Napper*
Councillor Jean Pinkerton*
Councillor Joanne Sexton*
Councillor Richard Smith-Ainsley*
Councillor Robert Watts*

*** = present**

(All references to items refer to the Agenda for the meeting)

1/13 APOLOGIES FOR ABSENCE (Item 1)
Apologies for absence were received from Mrs Caroline Nicholls.

2/13 MINUTES (Item 2)
The minutes of the meeting held on 8th October 2012 were approved as an accurate record and signed by the Chairman.

There were points to note:

- i) Mrs Coleman said that regarding the item on Goods Vehicle Operators Licences (74/12), progress had been made in Ashford regarding HGVs turning right from the industrial estate on Challenge Road through the residential housing roads to reach Feltham Road. SCC has obtained agreement from the operators that this will no longer happen. Also see 4/13 in these minutes.
- ii) Mr Walsh wished it noted that Cllr Watts has confirmed that Spelthorne Borough Council's representative on the Surrey Flood Risk Partnership Board (75/12) will be Sandy Muirhead, Head of Sustainability and Leisure.

3/13 DECLARATIONS OF INTEREST (Item 3)

There were no declarations of interest.

4/13 CHAIRMAN'S ANNOUNCEMENTS (Item 4)

The Chairman updated the Local Committee on progress regarding him writing on behalf of the Local Committee to the local MP, to ask him to make representation to give local authorities increased powers. Members had expressed concerns at the 8th October Local Committee in Spelthorne about how little power the local authority has to restrict the movement and parking of HGVs.

See copies of the correspondence, attached to these minutes at Annexe 2.

5/13 PETITIONS (Item 5)

There was one petition received from Mr Atma Singh Dhaliwal who presented a petition (a total of 163 signatures submitted online) which reads:

"We the undersigned PETITION Surrey County Council to install a Pedestrian or Zebra Crossing on Town Lane (opposite Town Farm Way)."

The Committee resolved to provide an answer to the petition at the next Local Committee on 18th March 2013.

6/13 MEMBER QUESTION TIME (Item 6)

Three Member questions were received: one from Mr Richard Walsh and two from Mr Victor Agarwal. The questions and responses are set out in Annexe 1 to these minutes.

7/13 PUBLIC QUESTION TIME (Item 7)

Four Public questions were received. The questions and answers are set out in Annexe 1 to these minutes.

8/13 ANNUAL REVIEW OF ON-STREET PARKING IN SPELTHORNE (Item 8)

The Chairman welcomed Jack Roberts (SCC) who presented the report. Mrs Denise Saliagopoulos, Chairman of the Spelthorne Local Committee Parking Task Group, thanked Jack and members of the parking team for their work. SCC Divisional members present commented on the proposals for their own division:

Staines. Mrs Denise Saliagopoulos expressed concern regarding the cost of parking permits in the Moormede Estate and restricting visitor spaces. Jack explained that visitor permit numbers are restricted so that they remain with residents and not sold on to commuters. There is a maximum of 120 visitor permits that can be issued each year.

Staines South and Ashford West. Mrs Denise Turner-Stewart confirmed that in consultation with residents and ward councillors, a request has been made for this item to be withdrawn (reference 0126). The request to withdraw came about due to concern regarding parking issues at the surgery. Committee members were happy for 'advisory' white line restrictions near the surgery to be painted instead.

Note: the junction with Station Crescent is with Stanwell Road, not Church Road.

Ashford. Mrs Carol Coleman acknowledged that many residents have commented on the proposals in the report, especially in Village Way. She proposed that the single line placement should be amended. In answer to a query, Jack confirmed that parking on double and single yellow lines is allowed when dropping off and picking up children from school, but stopping on zigzag lines is not allowed for this purpose. Parking enforcement is carried out by Spelthorne Borough Council.

At this point Standing Orders were suspended and the Chairman asked the public in the public gallery if they were satisfied with the amended proposal. They replied yes, providing the situation can be reviewed in one year. Standing Orders were then resumed.

Laleham and Shepperton. Mr Richard Walsh requested that the proposal for Ford Close junction with Watersplash Road (0167) be withdrawn. He has evidence that the majority of the residents in the road are not in favour.

Stanwell and Stanwell Moor. Mr Victor Agarwal has not received any residents' comments to date. He requested that the parking team advertise the proposals fully.

There was discussion regarding other roads that could be considered and queried how the list was drawn up. Jack confirmed that that it was from previous requests received by the parking team. Sandy Muirhead was thanked for the close working between SCC and Spelthorne Borough Council via the Parking Task Group.

Resolved to agree:

- (i) That the proposed amendments to on-street parking restrictions in Spelthorne as described in the report and shown in detail on drawings presented at the committee meeting as Annexe A are agreed, subject to the following changes:

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- the withdrawal of the 'Station Crescent / Church Road' named proposed in the report, drawing number 0126, to be replaced by access protection white line advisory marking;
 - that the proposal for Village Way in the report, drawing 0127, is amended to extend the single yellow line on the south side of the road to the boundary of house numbers 85/87 (and to exclude naming house numbers 39/41 in the report), and that this is revisited in a period of 12 months;
 - that the Ford Close proposal is withdrawn, drawing 0167.
- (ii) The Local Committee allocates funding as detailed in paragraph 6.1 of the report to proceed with the introduction of the parking amendments.
- (iii) That the intention of the County Council to make an Order under the relevant parts of the Road Traffic Regulation Act 1984 to impose the waiting and on street parking restrictions in Spelthorne as shown on the drawings in Annexe A be advertised and that if no objections be maintained, the Orders be made.

9/13

HIGHWAYS UPDATE (Item 9)

The Chairman welcomed Nick Healey, Area Team Manager (Highways) for NE Surrey, who presented the report. Nick updated the Committee on various points, including the Fordbridge roundabout crossing, stating that work is due to start this week. Nick confirmed that works to Grosvenor Road will now be funded from central funds, by 31st March 2013.

Resolved to agree:

- (i) To re-assign the Parking allocation to enhance the general maintenance programme funded under the Local Issues allocation (paragraph 2.3 refers).
- (ii) That no extensions to the Borough-wide Freight Study should be commissioned (paragraph 2.8 refers).
- (iii) New 7.5t weight restrictions in B377 Feltham Road and C233 Chertsey Road, subject to the Divisional Member providing funding from next Financial Year's Divisional Allocation (paragraphs 2.10 to 2.18 refer).

- (iv) The budget allocations for next Financial Year (2013-14) detailed in Table 4 (paragraph 2.27 refers).

10/13

BID TO THE DEPARTMENT FOR TRANSPORT FOR CYCLE SAFETY SCHEMES (Item 10)

The Chairman welcomed Duncan Knox and David Sharpington (SCC), who introduced the report. The Officers stated that they had to meet Department for Transport criteria when developing the bid. Duncan would like to come back to the Committee later in the year, to run a cycling workshop to identify any future schemes, should further funding become available at a later date.

Resolved to agree:

- (i) That the Walton Bridge Links, off-road segregated cycle paths scheme is approved, subject to the outcome of the funding bid.
- (ii) That the Kingston Road, Staines-upon-Thames, off-road segregated cycle path schemes is approved, subject to the outcome of the funding bid.

(Items 11 and 12 were taken in reverse order.)

12/13

**SURREY FAMILY SUPPORT PROGRAMME
Troubled Families Programme (Item 12)**

The Chairman welcomed Liz Borthwick, Assistant Chief Executive from Spelthorne Borough Council, who introduced the report as an information item. The Surrey Family Support Programme is the name given locally to implement the Government's Troubled Families Programme. Spelthorne Borough Council is to partner with Elmbridge Borough Council for the following reasons:

- Similar number of families
- Both are part of the choice based lettings organisation
- More cost effective
- More efficient for other agencies such as health, voluntary sector.

Each Council will receive approximately £250,000 each from SCC's Troubled Families government funding. There will be two new posts to cover both Spelthorne and Elmbridge: one team manager and one co-ordinator.

Resolved to note:

- (i) The implementation of the Surrey Family Support Programme in Spelthorne.

11/13 YOUTH SMALL GRANTS: Applications for approval (Item 11)

The Chairman welcomed Leigh Middleton (SCC), who introduced the report.

Cllr Isobel Napper declared an interest, as she is on the Board of VAIS, one of the bidders. Cllr Napper was invited to stay for this item, as only SCC members can vote.

It was suggested that those who do not receive funding should apply to their SCC councillor for funding from SCC councillor member allocation funding.

Mrs Coleman proposed alternative amounts to be awarded. Mr Walsh seconded. A vote was taken by SCC members: 2 for, 4 against. Therefore it was not carried.

Resolved to agree:

- (i) To approve the Officer recommendations in paragraph 2.2 of the report on the award of funding – that all remaining funding is allocated.
- (ii) That the remaining funding (£6,710*) should be allocated to the received bids as shown in Item 11 Annex B:
 - to award £2,000 to the Phoenix project
 - to award £1,000 to Fair Tunes for 'Be Inspired Radio'
 - to award £1,960 to VAIS for the YES! Project
 - to award £500 to the 8th Ashford Scout Group for modification of existing minibus
 - to award £500 to Studio ADHD Centre for 'Fishing Project'
 - to award £500 to Dramatize Theatre Company for a projector
 - to award £750 to Woodcraft Folk for environmental education and adventure weekend activities.

* Note: an additional £500 has been allocated to Spelthorne and is included in the agreed awards above.

13/13 LOCAL COMMITTEE FUNDING Member Allocations (Item 13)

James Painter introduced the report.

Resolved to agree:

- (i) The items presented for funding from the Local Committee's 2012/13 revenue funding as set out in Section 2 of the report and summarised below:

ITEM 2

PROJECT	Member	AMOUNT
Shelter for the Storm St Nicholas Church	Richard Walsh	£1400
Community space for Staines Library	Denise Saliagopoulos	£1920.88
Replacement minibus for Spelthorne Mental Health Association*	Victor Agarwal Ian Beardsmore	£2600 £2000

- (ii) The items presented for funding from the Local Committee's 2012/13 capital funding as set out in Section 2 of the report and summarised below:

PROJECT	Member	AMOUNT
Shelter for the Storm St Nicholas Church	Richard Walsh	£1600
Replacement minibus for Spelthorne Mental Health Association*	Victor Agarwal Denise Saliagopolous	£7400 £5000

*For the Replacement minibus for Spelthorne Mental Health Association Application - it was agreed that approved funds could be utilised against the cost of purchasing the replacement minibus and the cost of required adaptations.

- (iii) To note the expenditure previously approved by the Community Partnerships Manager and the Community Partnerships Team Leader under delegated authority, as set out in Section 3.
- (iv) To note any returned funding and/or adjustments, as set out within the report and also in the financial position statement at Appendix 1.

14/13 FORWARD PROGRAMME 2012/13 (Item 14)

Yvette Örtel introduced the report.

Resolved to:

- (i) Agree the Local Committee in Spelthorne Forward Programme 2012/13 as outlined in Annexe 1.

15/13 DATE OF NEXT MEETING (Item 15)

To be held on **Monday 18th March 2013** at 7pm in the Council Chamber, Spelthorne Council Offices, Knowle Green, Staines TW18 1XB. (6.30pm – 7pm: Informal Public Question Time.)

The meeting, which commenced at 7pm, ended at 9.58 pm.

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Chairman.....



SCC LOCAL COMMITTEE IN SPELTHORNE – 21st January 2013

AGENDA ITEM 6

MEMBER QUESTION TIME

1. Mr Richard Walsh will ask the following question:

"Please can SCC officers inform the Local Committee of the current situation regarding Brooklands College applying to be a University Technical College (UTC)."

Cass Hardy, SCC Commissioning Manager, Services for Young People, Children, Schools and Families, will give the following answer:

"Brooklands College has decided not to proceed with its application for a University Technical College (UTC). Kingston University, its partner on the expression of interest, has withdrawn to focus on internal matters and without a university partner the application is invalidated.

We are continuing with our plans to commission a feasibility study to explore the need for a UTC in Surrey and also look at whether there is a need for colleges to offer direct provision for 14-16 year-olds, following the announcement that colleges can recruit year 10 and 11 students from September 2013."

2. Mr Victor Agarwal will ask the following question:

"Please can Spelthorne Borough Council confirm its charges for collection and disposal of large domestic white goods from residents' homes and indicate how this compares with other councils, specifically those whose boundaries join Spelthorne, including Hounslow?"

Jackie Taylor, Head of Streetscene, Spelthorne Borough Council, will give the following answer:

"The amounts for collection and disposal of white goods from domestic homes are as follows:

Spelthorne:	£45 for up to 3 items (£32 concessionary) plus £5 per additional item
Surrey Heath:	£30 for 1 item £15 for additional items
Runnymede:	£34 for 1 item £37 2-4 items £51 for 5-7 items

Elmbridge:	£34 for 1 item £43 2-4 items £51 5-7 items
Guildford:	£14.75 for 1 item £21-50 for 3-5 items
Hounslow:	£6.50 per item –minimum charge of £32-50."

3. Mr Victor Agarwal will ask the following question:

"More than a year after Abellio Surrey took over the 441/555/557 bus routes amongst others, why is it the phone number at bus stops in Stanwell and at Heathrow continue to display the incorrect Abellio number of 01932 745230, making it impossible for Stanwell and Stanwell Moor residents to track the frequent cancellations and delays?

Also given the number of times both residents have complained to me and I have personally experienced delays and cancellations, what are Abellio's official figures for punctuality and cancellations on the 441/555/557 routes?

For the financial year 2011/2012 how much subsidy did Surrey County Council pay Abellio and what is the agreed figure for 2012/2013?

When is the contract due for renewal and is there a break clause if certain performance standards are not met?"

Paul Millin, SCC Group Manager, Travel and Transport will give the following answer:

"At those stops managed and maintained by Surrey County Council, the timetables for services 441, 555 and 557 show the current Abellio contact telephone number. However, most of the bus stops in the Stanwell/Heathrow area are owned and maintained by London Buses. It was identified that their timetables showed the correct Abellio telephone number for services 555 and 557, but not for service 441. This previously undetected error was to be rectified by them in autumn 2012.

Using data derived from the electronic Real Time Information/Tracking system, Abellio's figures for the percentage of on-time departures from the termini are:

441: August 2012 91.2%, September 87.4%, October 79.2% (Abellio are already taking action to remedy the decline in the figure)
 555: August 2012 94.9%, September 94.2%, October 92.0%
 557: August 2012 94.7%, September 86.3% (latter figure depressed by 3 day road closure at Chertsey for burst water main), October 92.8%

In 2011/2012, the value of Surrey County Council contracts held by Abellio for all the services they ran was £1.91m. Note that service 441 is operated by Abellio on a commercial basis, without a contract or subsidy from the County Council.

For 2012/2013 it is projected to be £1.98m (additional contracts held compared to previous year + inflationary uplifts). The individual amount for

services 555 and 557 is projected at £738,000; this is the same as 2011/2012 with an annual inflationary uplift applied.

Contracts are generally awarded to cover individual services, rather than being all-encompassing. Those with Abellio are scheduled to expire on various dates, including 31 August 2015 for the majority of their services in Elmbridge, Runnymede and Spelthorne, such as 555 and 557. The standard Bus Contract Conditions allow for the imposition of financial penalties if whole or part journeys are not operated without good reason and break clauses can apply if it is thought appropriate to exercise that option in extreme circumstances.”

AGENDA ITEM 7

WRITTEN PUBLIC QUESTION TIME

1. Mr John Carruthers will ask the following question:

“There have recently been at least two meetings between SCC headed by its Leader and the Federation of Small Businesses (FSB), about encouraging local Surrey businesses to go for SCC issued work. This obviously helps Surrey employment and also recycles the money within Surrey.

As a member of FSB I obviously know this, but what about the rest of the Community and our local businesses? What action are you taking to ensure that at least Spelthorne area receives maximum benefit from this initiative? The sooner the better.”

Andrew Forzani, SCC Head of Procurement & Commissioning will give the following answer:

“There are a number of other initiatives beyond the work SCC Procurement is doing with the FSB, to target the wider business Community.

Central to this is the development of a series of networks under the 'Supply2Surrey' banner, whose key objective is to increase the amount of spend across Surrey with local suppliers.

The first network will focus on the Construction Industry ('BuildSurrey'). As will be the case with other future networks, this is not limited to the County but importantly includes representatives from the Districts and Boroughs, amongst other organisations. Terry Collier, Assistant Chief Executive at Spelthorne, sits on the Steering Committee. Further, Procurement representatives from each District and Borough have been provided communications to forward to their own local supply base around this initiative, including an invite to a large kick off event on February 7th.

To build awareness more generally, we are presenting at a number of forums outside of the FSB. These have included breakfast briefings to the Caterham Branch of Business Network International and later this month, an evening presentation as part of Waverley's annual Business Consultation. We will look to expand our presence at such events during the course of 2013 and would be very keen to participate in any held within Spelthorne."

2. Mr Andrew McLuskey will ask the following question:

"Following on from my request at the last meeting of this committee for officers to produce a report on Jimmy Savile and Duncroft - and in the light of the recently published Met/NSPCC report - can I reiterate my suggestion that officers produce as soon as possible a full report on the lessons to be learnt from this tragic episode?"

Julian Gordon-Walker, SCC Head of Safeguarding, will give the following answer:

"This is a national enquiry and there are lessons to be learnt for all local authorities. The County Council are working closely with all our partners to make sure that these are fully embedded throughout Surrey."

3. Ms Nilufar Nathoo will ask the following question:

"Why don't Spelthorne residents receive a 'Freedom Pass' like London residents who live next to us? This is for free public transport, ie train, tube, bus."

David Ligertwood, SCC Transport Projects Team Manager, will give the following answer:

"Shire authorities like Surrey County Council, Kent County Council and others are bound by different primary legislation than London is, and are funded in a different way. In terms of public transport and specifically bus services, the bus market outside London is deregulated. This means that commercial bus operators can run bus services where they feel there is a commercial opportunity to make money, and set the fares as they see appropriate. Where bus operators are unable to provide a commercial bus service because they believe there is not sufficient demand to make a profit, but there is a clear need, Surrey County Council as Transport Authority for the area, is required to fund such a service. During 2012/13 Surrey County Council will spend over £8 million supporting local bus services.

In London the bus market is regulated. Essentially this means that the Mayor, through Transport for London, specifies the bus services including hours of operation, service frequency, fares etc. Transport for London control the whole network and are able to offer schemes such as the Oyster card and the various permutations including the 60 plus. For 2012/13 London will spend some £1.8 billion on bus service contracts. Where the TfL bus services cross the border into Surrey we do of course recognise the many benefits some of our residents can enjoy, such as with the 403. Generally, TfL is able to

provide more frequent buses, longer operating hours and cheaper fares, which is what you might expect from a world city such as London. There are many residents in Surrey who are slightly envious of those who live on a TfL bus route.

Surrey, as Transport Authority, is also responsible for the English National Concessionary Travel Scheme (ENCTS) which I am sure that you are aware provides free travel after 9.30am for those people who are over 60 and disabled people. The ENCTS pass also allows free travel on TfL bus services. During 2012/13 Surrey is expects to spend £7.5 million funding this scheme. As an organisation we need to look carefully at how we spend our funds to ensure that our residents benefit across the county in a fair and equal manner. Given the financial pressures facing all local authorities, we have to take a firm line with any costs which are over and above the statutory requirements.”

4. Mr John Seaman will ask the following question:

“The Environmental Permit granted by the Environment Agency for the proposed Eco Park at Charlton Lane, Shepperton allows 350000 tonnes of waste to be accepted onsite each year. How many lorry movements would this generate and will (or have) these be included in the Spelthorne Freight Study?”

Richard Parkinson, SCC Waste Group Manager, will give the following answer:

“There are approximately 320 HGV movements each weekday associated with the current waste transfer operation at Charlton Lane. These will reduce to between 179 and 196 movements each weekday once the Eco Park is constructed. This is a result of a reduction in the quantities of waste being accepted at the site and reductions in volumes due to waste being processed at the site. The capacity of the site is limited by both the planning consent and the fixed throughput of the gasifier and anaerobic digester to 143,750 tonne per annum.

Whilst the Environmental Permit may permit up to 350,000 tonnes of waste per annum, the planning consent and physical capacity of the site mean that the maximum capacity of the Eco Park will always be limited to 143,750 tonnes per annum with the associated traffic movements as set out above.”

Nick Healey, Area Highways Manager (NE) will give the following answer regarding the Freight Study:

“The Freight Study included a review of GIS information relating to existing land uses, and local plan information relating to potential future land uses. As such the Charlton Lane site was highlighted as a waste site, but the study did not look at the detail of any future proposal. However the data gathered could be used as base data in the context of a Transport Assessment to predict the HGV traffic that could be expected on different routes once the proposed Eco Park is operational. There are no plans to undertake this work in the context of the Freight Study.”

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Department
for Transport

Kwasi Kwarteng MP
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From the Parliamentary
Under Secretary of State
Stephen Hammond MP

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Our Ref: MC/59220

20 NOV 2012

Dear Kwasi

Thank you for your letter of the 30 October to Norman Baker MP enclosing correspondence from Cty Cllr Richard Walsh, Chairman of the Spelthorne Local Committee within Surrey County Council, on the matter of heavy goods vehicles (HGVs). I am replying as Minister responsible for the strategic roads network.

In response to the first point raised concerning the volume and speed of HGVs travelling through Spelthorne, congestion and traffic problems differ greatly across the country. The responsibility for traffic management on local roads rests with the relevant local highway authority as they are best placed to consider how local needs can be effectively met. It is entirely a matter for individual authorities to decide on the nature and scope of their policies and to balance the needs of residents, emergency services, local business and those who work in and visit the areas.

The highway authorities have powers under Sections 1 & 2 of the Road Traffic Regulation Act 1984, to make Traffic Regulation Orders (TROs) designed to regulate, restrict or prohibit the use of a road or any part of the width of a road by vehicular traffic or pedestrians for a wide range of safety and environmental reasons. These powers can be used to exclude specific types of vehicles either generally or at specified times from roads for which they are considered to be unsuitable - but due account must be given to the availability of alternative routes.

In response to the second point raised by Cty Cllr Walsh concerning increasing the power for the County Council to veto operator licensing applications, restrictions can often best be imposed on HGV operating centres as part of the local authority planning processes.

Traffic Commissioners are appointed by the Department as independent office holders to determine operator licensing applications on a case by case basis. I have passed both your and Cty Cllr Walsh's letters on to the Senior Traffic Commissioner who will provide a response on the position of local authorities with regard to operator licensing.

Yours ever

STEPHEN HAMMOND

**From: Mrs Beverley Bell LLB (Hons) Solicitor, FCILT, FRSA, FIRTE
Senior Traffic Commissioner**



**OFFICE OF THE SENIOR TRAFFIC
COMMISSIONER**

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Kwasi Kwarteng MP
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Tel: 01942 295021
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BB/CB

16th November 2012

Dear Mr Kwarteng

Re: Objections to applications for road transport operators' licences

I refer to your letter to Norman Baker MP, sent on behalf of your constituent, Cty Cllr Richard Walsh, and concerning the role of local authorities in opposing applications for operators' licences. Mr Baker has forwarded me a copy of your correspondence in my capacity as Statutory Senior Traffic Commissioner.

Given that the matters raised refer to issues which fall within the South Eastern & Metropolitan Traffic Area, I have passed the correspondence to the traffic commissioner for that area, Nicholas Denton, in order for him to issue a response.

Yours sincerely

Beverley Bell

Beverley Bell
Senior Traffic Commissioner

Cc by email: Mr Denton – traffic commissioner



HOUSE OF COMMONS

LONDON SW1A 0AA

26th November 2012

Cty Cllr Richard Walsh
23 Old Forge Crescent
Shepperton
Middlesex
TW17 9BT

Dear Richard

Further to my letter to you of 19th November about control over the movement of HGV vehicles, I have now received the enclosed letter from Transport Minister Stephen Hammond confirming that, as we know, my letter on behalf of the Spelthorne Local Committee has been passed to the Senior Traffic Commissioner.

As you will see the Minister confirms that the local highway authority is already responsible for traffic management on local roads, and does have the power to exclude specific types of vehicle either generally or at specific times, as long as consideration is given to alternative routes.

I will of course write to you when I have some further news ~~from~~ the Senior Traffic Commissioner.

With best wishes

A handwritten signature in black ink, appearing to be 'Kwasi Kwarteng'.



HOUSE OF COMMONS

LONDON SW1A 0AA

19th November 2012

Cty Cllr Richard Walsh
23 Old Forge Crescent
Shepperton
Middlesex
TW17 9BT

Dear Richard

In my letter to you of 30th October I promised to write to Ministers at the Department of Transport about the meeting of the Spelthorne Local Committee, which was held on 8th October, asking that Ministers consider allowing local authorities to exercise stronger controls on the movement of HGV vehicles.

I have today received the enclosed letter from the Office of the Senior Traffic Commissioner. As you will see, my letter on your behalf to Transport Minister Norman Baker has been forwarded to the Senior Traffic Commissioner, who has passed our correspondence to the traffic commissioner for the South Eastern & Metropolitan Traffic Area. He will respond to us directly.

I will of course write to you when I receive a further reply. In the meantime, I would be very grateful for your response to my letter to you of 23rd October making enquiries about the Spelthorne Local Committee so that I can reply to Ms Errington. I enclose a copy of my original letter for ease of reference.

With best wishes

A handwritten signature in black ink, appearing to be 'Kwasi Kwarteng'.



HOUSE OF COMMONS
LONDON SW1A 0AA

30th October 2012

Cty Cllr Richard Walsh
23 Old Forge Crescent
Shepperton
Middlesex
TW17 9BT

Dear Richard

Thank you for your letter dated 26th October about the meeting of the Spelthorne Local Committee which was held on Monday 8th October.

I was interested to read that at that meeting you discussed residents concerns about the volume and speed of HGVs as they travel through the Borough. As I am sure you can imagine this is an issue which has been raised directly with me by constituents on a number of occasions.

As you ask, I have today written to Ministers at the Department of Transport informing them of the discussions that you had at the Spelthorne Local Committee meeting and asking that consideration be given to allowing local authorities to exercise stronger controls on the movement of HGVs. I have also raised the point that you make about the issuing of 'O' licences in high residential areas.

I will of course write to you again as soon as I receive a response from the Minister.

Yours sincerely

A handwritten signature in black ink, consisting of a stylized 'K' followed by a horizontal line and a large 'S'.

23 Old Forge Crescent
Shepperton
TW17 9BT
25th October 2012

Mr Kwasi Kwarteng
House of Commons,
London
SW1A 0AA

Dear Mr Kwarteng

At the Spelthorne Local Committee meeting held on Monday 8th October 2012, a report entitled the Annual Review of Monitoring of Applications for Goods Vehicle Operators Licences was presented. This report generated a discussion of residents' concerns about the volume and speed of HGVs now travelling through the borough.

As Chairman of the Local Committee, Members asked that I write to you, to make representation to Ministers and the Government to allow Local Authorities, both County and Borough, to be able to exercise stronger controls on the movement of HGVs. In addition Local Committee Members feel that the County Council input into the issuing of 'O' licences is only advisory and they would like the County Council to be able to seek a veto on the issuing of 'O' licences in high residential areas.

We look forward to receiving your response.

Yours sincerely

Richard Walsh
SCC Local Committee (Spelthorne) Chairman

23 Old Forge Crescent
Shepperton
TW17 9BT
17th October 2012

Mr Rikki Hill
Parking Project Team Leader
Morrow Complex
Morrow Lane
Guildford

Dear Rikki

At the Spelthorne Local Committee meeting held on Monday 8th October 2012, there was a discussion regarding the fact that a report reviewing Parking Restrictions had not been brought to the meeting, as had been expected.

As Chairman of the Local Committee, members asked that I write to you, to express how disappointed they were at the situation.

The Local Committee would also like to investigate whether there could be an opportunity to develop a process whereby more urgent requests for parking restrictions, identified by Members and agreed to by Highways Officers could be expedited more quickly.

We look forward to receiving your response.

Yours sincerely

Richard Walsh
SCC Local Committee (Spelthorne) Chairman

To sum up, it is less efficient and more expensive to prioritise parking restrictions in a piecemeal way and our resources are more suited to carrying out regular borough wide parking reviews. I can give you my reassurance that, going forward, we are committed to this process in Spelthorne and elsewhere.

Yours sincerely

David Curl
Parking Team Manager

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Email: parking@surreycc.gov.uk
Web page: www.surreycc.gov.uk/parking/spelthorne

Richard Walsh
Chairman
Spelthorne Local Committee

Parking Team
Surrey Highways
Rowan House
Merrow Lane
Guildford
GU4 7BQ

30 November 2012

Dear Richard

Parking Reviews in Spelthorne

Firstly, I am sorry that we were unable to bring our parking review report to the Spelthorne Local Committee as planned on the 8th October, and secondly for the short notice you were given about this decision.

Our resources have been stretched this year by a high work load (including contributing towards the Olympic preparations) but primarily due to one of our two parking engineers covering the west side of Surrey (includes Spelthorne) breaking his leg and requiring a knee replacement.

The parking team covers the whole of Surrey and we aim to carry out a parking review in each borough within an 18 month time frame. In Spelthorne the last review was implemented in March 2012, however parts of the new residents scheme on the Moormead Estate have only recently been implemented in order to co-ordinate the signing and lining with carriageway resurfacing work in the area.

In addition, at the March Local Committee we were asked to progress parking restrictions at two further locations in Burgess Way and Clarendon Road. Statutory consultation has now been carried out for both, however this drew on the teams resources, particularly Burgess Way, where discussions were held with other nearby users of the parking facilities in this area.

The borough wide parking reviews are intended to make best use of our limited resources and reduce legal and advertising costs. Separating out 'high priority' locations tends to slow the whole review process down, meaning other locations wait longer and the 18 month time table is extended.

In addition, the legal process of changing the Traffic Regulation Orders (TRO's) governing where all the restrictions should be becomes more complicated (and legally questionable) when carrying out simultaneous amendments. The correct process is to carry out sequential amendments rather than concurrent ones.

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**OFFICER REPORT TO LOCAL COMMITTEE
(Spelthorne)**

**PETITION RESPONSE: PEDESTRIAN CROSSING
TOWN LANE, STANWELL**

18th MARCH 2013

KEY ISSUE

A petition was received by Committee in January requesting a new pedestrian crossing in Town Lane, in the vicinity of Town Farm Lane.

SUMMARY

Officers have observed the pattern of pedestrian movement at the site in question. It is suggested that a School Crossing Patrol would be the most appropriate technical solution, subject to risk assessment, priority, and availability of funding.

OFFICER RECOMMENDATIONS

The Local Committee Spelthorne is asked to: note the content within the report for information only purposes.

1. INTRODUCTION AND BACKGROUND

- 1.1. Members are reminded that a Petition was submitted to the January 2013, meeting of the Local Committee, signed by 163 residents highlighting safety concerns generally including, the lack of a zebra crossing or alternative safe crossing scheme as well as the lack of a clear pathway on the road.
- 1.2. The petition requests the installation of a zebra or pedestrian crossing on Town Lane. The petition requests that the crossing is located at the junction of Town Lane and Town Farm Way.
- 1.3. The road in question is subject to a 30 mph speed limit throughout its length and is adequately lit by a continuous system of street lighting.
- 1.4. There is a functional speed camera on Town Lane, located approximately 40m from the Town Farm Way intersection.
- 1.5. There is a school situated on Town Farm Way, which is within close proximity to the location in question.
- 1.6. North of Town Farm Lane there are footways on both sides of Town Lane, connecting to Stanwell High Street to the north. To the south of Town Farm Lane there is only a footway on the eastern side of the road, and therefore any pedestrians proceeding southwards towards Ashford must cross to the eastern side of the road.

2. ANALYSIS

- 2.1. A speed camera was installed on the road in July 1999; this was following an analysis of a 1000m section of the road. The camera in question is a single direction fixed camera enforcing in the southbound direction of the road towards Ashford.
- 2.2. Speed data for the road in question was collated and analysed. The analysis indicated that for a 5 year period (June 2005 - Sept. 2010) the average speed data in the area was below 29 mph. The 85th percentile speed data during the same period was 34mph.
- 2.3. The contravention record for the area indicates that the number of successful prosecutions rose from 5 in 2005 to 215 in 2009 and a drop to 83 in 2010.
- 2.4. Personal injury and accident record for Town Lane indicates that there were seven Personal Injury Collisions in the vicinity of Town Farm Lane during the three year period from January 2010 to October 2012. None of these accidents involved a pedestrian.
- 2.5. Officers have observed pedestrian movement on three different occasions – during the school run, and also off-peak. The survey indicated an increase in the number of pedestrians crossing the road during the school run. This is as a

result of an increased level of pedestrian movement generated by the nearby school.

- 2.6. In contrast, pedestrian movement outside the school after the rush hour period drops to a negligible level. A survey carried out during the school half-term period indicated that the pedestrian traffic remained insignificant with little or no demand to cross the road.
- 2.7. Surveys carried out at various times indicated that southbound pedestrians approaching Town Farm Lane from the direction of Stanwell High Street tended to cross from the western to the eastern side of the road prior to the footway termination point.

3. OPTIONS

- 3.1. The personal injury accident record along the road does not justify significant investment in new pedestrian crossing facilities.
- 3.2. The limited off-peak demand for a pedestrian crossing raises a question over the safety for pedestrians using any new facility. When a pedestrian crossing is only used intermittently, or only at very specific times of the day, drivers become accustomed to this pattern of use and begin to disregard the crossing. This puts pedestrians at risk of conflict with vehicles. In the present situation there is no formal crossing to give pedestrians a false sense of security, and so pedestrians cross the road with commensurate care and attention.
- 3.3. It may be possible to install a Zebra crossing near the termination point of the footway on the west side of Town Lane. However due to the geometry of Town Lane itself, and the positions of side road junctions and the parking bay, a feasibility study would be needed to determine the most appropriate location, and the likely construction cost.
- 3.4. Officers would not recommend a new Zebra crossing given the accident history of this site and the limited demand for a pedestrian crossing off-peak.
- 3.5. It is suggested that the petition be referred to Surrey County Council's Sustainability Community Engagement Team for consideration of a School Crossing Patrol (SCP aka Lollipop Lady). A SCP would provide a facility for pedestrians at the specific school run times when there is a demand to cross the road. It would be more economical to establish than a Zebra crossing, although it may be necessary to construct a pair of dropped kerbs. The provision of a SCP at this site would be subject to risk assessment, priority, and availability of funding.

4. CONSULTATION

- 4.1. None.

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS

5.1. None at this stage.

6. EQUALITIES AND DIVERSITY IMPLICATIONS

6.1. None.

7. CRIME AND DISORDER IMPLICATIONS

7.1. None.

8. CONCLUSION AND RECOMMENDATIONS

- 8.1. Officers would not recommend construction of a new Zebra crossing in response to this petition.
- 8.2. From a technical point of view, a new SCP would better meet the observed demand. Therefore it is suggested to refer the petition to Surrey County Council's Sustainability Community Engagement Team for consideration of a new SCP.

9. REASONS FOR RECOMMENDATIONS

9.1. For information only.

10. WHAT HAPPENS NEXT

10.1. Officers will refer the petition to Surrey County Council's Sustainability Community Engagement Team for consideration of a new SCP.

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E-MAIL: highways@surreycc.gov.uk

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BACKGROUND PAPERS:

Version No. 03 Date: 04/03/2013 Time: 14:21 No of annexes: 00



**OFFICER REPORT TO LOCAL COMMITTEE
(Spelthorne)**

**SERVICES FOR YOUNG PEOPLE LOCAL PREVENTION
COMMISSIONING
2013-15**

18TH MARCH 2013

KEY ISSUE

This is a report from the Youth Task Group for Spelthorne. Services for Young People is presently in the process of supporting the Youth Task Group to re-commission the Local Prevention Framework and its associated elements for the period September 2013-15.

The Local Committee is asked to agree the local specification for Spelthorne.

SUMMARY

The Local Prevention Framework has some proposed improvements following the first year of the commission countywide. These changes are outlined in this report.

1. The Youth Task Group was set up by the Local Committee for the purposes of providing local delegation for the Local Prevention Framework. The Task Group has identified key priorities for Spelthorne to prevent young people becoming Not in Education, Employment or Training (NEET). This report brings forward recommendations from the Task Group on how the local commissioning resource should be targeted.
2. The recommendations focus on key geographical neighbourhoods and community priorities. However the Task Group agreed that there should be borough-wide access to any commissioned services. Following a workshop the Task Group discussed and agreed key risk factors for Spelthorne and these were used to

produce a local specification for the Local Prevention Framework for 2013-15. See Annexe A.

3. Following agreement of the Local Committee, proposals for work to address the identified priority areas and risk factors will be sought from local providers. The Commissioning and Development team will create a short-list of bids for consideration of the Task Group. The Task Group will then consider a shortlist before final proposals for award of grant(s) are brought to the Local Committee. The commissioned services would then commence on 1 September 2013.

OFFICER RECOMMENDATIONS

The Local Committee (Spelthorne) is asked to:

- a) Approve the allocation of £20,000 to Personalised Prevention Budgets (see 1.3a for details).
- b) Approve the local needs specification (Annexe A) to be considered by providers focusing on the identified needs of Spelthorne and the geographical neighbourhoods prioritised by the Youth Task Group.

1. INTRODUCTION AND BACKGROUND

The Local Prevention Framework is a commission aimed to reduce risk factors and increase protective factors for young people who are identified as being most at risk of becoming Not in Education, Employment or Training (NEET). The Local Prevention Framework is intended to commission opportunities for young people in school years 8-11. Delivered outside of core school hours and external of SCC youth centres, all year round.

- 1.1 The Local Prevention Framework has been in place across Spelthorne for the last 11 months. This service is currently delivered in-house by the Youth Support Service and The Youth Consortium.
- 1.2 Following the first year of the Local Prevention Framework, the Commissioning and Development team conducted a review of the procurement process involved in commissioning the Local Prevention Framework. The results of this were reported to the Education Select Committee on 29 November 2012.
- 1.3 Several improvements to the Local Prevention Framework were proposed. These include:
 - a) The inclusion of a Personal Prevention Budgets. This fund is to provide funding through the Youth Support Service to young people who are NEET or at risk of becoming NEET to support them to participate in Education, Employment or Training. This is through the local purchase of items or services to support the individual. No funds will be provided directly to the young person, but spent by

the Youth Support Service Team Manager on the individual's behalf. This will be allocated by the Local Committee from the Local Prevention Framework funding to the Youth Support Service.

- b) To allow groups of young people (two or more) to apply through a recognised body for funding through the Universal Prevention Grants process to support projects or activities.
- c) The retention of the Risk of NEET Indicators (RONI), but to move away from a specified list produced annually. This is to allow providers and all services engaged with Services for Young People and beyond to identify young people who exhibit these risk factors locally, rather than centrally. It is hoped that this will enable a more localised service and remove any perceived restrictions a central list could create. RONI lists will still be generated for the purposes of the year 11-12 transition programme.

RONI risk factors are (not exhaustive list):

- a. School attendance less than 60%
 - b. Excluded from school
 - c. Statement of Special Educational Needs, school action or school action plus
 - d. Living in an area with increased crime or anti-social behaviour
 - e. Engaged in anti-social behaviour
 - f. Poverty in the neighbourhood or household affected by multiple-deprivation
 - g. Family disruption, ineffective parenting
 - h. Young Carer
 - i. Young parent
- d) The purpose of Neighbourhood Prevention is to solely focus on those at risk of becoming NEET young people from 1 September 2013 in school years 8 to 11.
 - e) That the Local Prevention Framework should be awarded in the form of a Procurement Grant, rather than a contract as at present. This provides more freedom to local potential providers through less bureaucracy.
 - f) The Neighbourhood Prevention Grant be awarded for two years from 1 September 2013. This is to allow providers more time to develop relations with local networks and young people locally.
 - g) Previously, interested providers were required to bid for 100%, 50% or 33% of the available funds. From 1 September 2013 providers will be free to bid for any amount above 25% of the total fund available (under £5,000 to be met from Youth Small Grants. This should allow smaller organisations to bid for work from the Local Committee.

- 1.4 The amount allocated to each of the eleven Borough and Districts is reviewed each commissioning cycle and is based on the needs of each area based on current NEET and RONI cohorts. There is an adjustment for the number of youth centres to compensate boroughs or districts with fewer youth centres. For 2013-15 Spelthorne has been allocated £162,000pa.
- 1.5 The borough's allocation for Universal Prevention Grants remains the same at £17,000.

2. ANALYSIS

- 2.1 Services for Young People's strategic objective is 100 % participation in Employment, Training and Education. The Local Prevention Framework contributes to this by reducing risk factors that may lead to a young person becoming NEET.
- 2.2 86% of young people who have been identified as at risk of becoming NEET in Spelthorne have some form of learning difficulty or disability. In particular, four in ten of the cohort have had School Action Plus plans. The proportion of young people who were eligible for free school meals is also above average, at 45%.
- 2.3 Spelthorne includes five of the six wards that had the highest number of young who were NEET in Surrey during 2011-12. Stanwell North ranks first in Surrey (43) and also contains the area with the fifth highest level of deprivation. Ashford North and Stanwell South ward has the highest number of RONI young people in Spelthorne and ranks second for NEET in Surrey.
- 2.4 There was a higher proportion of males amongst the NEET population in Spelthorne than in Surrey as a whole, as well as a higher proportion of young people who had been NEET for more than a year.
- 2.5 Spelthorne's 10-19 year old population is: 10,571 (7.8% of Surrey's 10-19 year old population).

3. CONSULTATION

- 3.1 The Local Committee Task Group met on the 22 January 2013 to consider the needs of the borough and to set the needs assessment and spec for Spelthorne.
- 3.2 Local Committee Chairmen were consulted on the 22 January 2013. Consultation will be ongoing throughout the procurement process.
- 3.3 The proposed improvements to the Local Prevention Framework were considered and supported by the Education Select Committee on the 29 November 2012.

4. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS

- 4.1 It is anticipated local commissioning will offer better value for money in that the outcomes commissioned and work delivered will be more closely aligned to local need.
- 4.2 The Local Prevention budget for 2013/14 has already partially been allocated by the Local Committee to extend the present providers contract to 31 August 2013. £60,400 has been allocated to the Youth Support Service and The Youth Consortium as agreed by the Local Committee on the 08 October 2012.
- 4.3 The remainder (£84,600) will be allocated for the period 1 September 2013-14 and a further £165,000 for the period 1 September 2014-15. Subject to Cabinet and Full Council budget decisions in 2014-15. Any reductions in the 2014-15 will be passed on to the providers. This will be made clear to all providers at the bidding stage and award stage.

5. EQUALITIES AND DIVERSITY IMPLICATIONS

- 5.1 The devolved commissioning budget is likely to be targeted to groups who are vulnerable or at risk.

6. CRIME AND DISORDER IMPLICATIONS

- 6.1 The purpose of Local Prevention is to prevent young people from becoming not in education, employment or training (NEET), evidence shows that young people who are fully participating are less likely to commit crime.

7. CONCLUSIONS

- 7.1 In response to feedback and the Education Select Committee report, officers recommend amendments to the Local Prevention Framework. The aim of the 3 strands of the Local Prevention Framework (Universal Prevention Grants, Neighbourhood Prevention Grants, and Personal Prevention Budgets) is to promote 100% Participation. The local specification has been developed in consultation with the Youth Task Group to ensure that it is tailored to meet local needs.

The Local Committee is asked to:

- a) Approve the allocation of £20,000 to Personalised Prevention Budgets.
- b) Approve the local Spelthorne needs specification (Annexe A) to be considered by providers focusing on the identified needs of Spelthorne and the geographical neighbourhoods prioritised by the Youth Task Group.

8. REASONS FOR RECOMMENDATIONS

- 8.1 These recommendations will:
- a) Support the councils priority to achieve 100 % participation for young people aged 16 to 19 to be in education, training or employment.
 - b) Increase the delivery of youth work locally.
 - c) Increase the access of the Local Prevention Framework to small voluntary organisations.
 - d) Speed up the process for awarding Local Prevention Grants (Small Grants).
 - e) Increase the access of the Local Prevention Framework through the use of a grants based commissioning process.

9. WHAT HAPPENS NEXT

- 9.1 The next step will be for officers to develop a prospectus which will provide those organisations who wish to bid the necessary local information.
- 9.2 Officers will invite organisations to bid and those bids will be short-listed by the Commissioning and Development Team.
- 9.3 A mini competition will take place where the short-listed providers will present their proposals to the Youth Task Group.
- 9.4 A recommendation on the awarding of grant(s) will be brought to the next meeting of the Local Committee for approval.
- 9.5 It is anticipated that the new provider(s) will be in place for 1 September 2013.

LEAD OFFICER: Garath Symonds, Assistant Director for Young People

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BACKGROUND PAPERS: N/A (Number of Annexes: 1)

www.surreycc.gov.uk/spelthorne

Spelthorne

Neighbourhood Prevention Local Service Specification

ITEM 9: SERVICES FOR YOUNG PEOPLE

ANNEXE A

Definitions:

- **NEET** young people are those who are '**Not in Education, Employment or Training**'. They are in year groups 12-14 (aged 16-19) and have had at least one period when they were out of education or work during the 2011-2012 Academic Year (Sept 2011 - Aug 2012);
- **RONI** young people are those who have been identified as '**At Risk**' of becoming **NEET** when they leave school (aka **RONI**) are in year groups 8-11. These young people have been identified by Services for Young People in collaboration with schools. They will exhibit a number of NEET indicators, such as being Looked After or a Child in Need, involvement with crime or anti-social behaviour, low school attendance or fixed term exclusions, or having a learning difficulty or disability.

Key local services/commissions.

There are three key strands to Services for Young People commissions and Providers will be expected to link between these commissions:

- **Centre Based Youth Work** – Delivers universal and targeted provision to all young people. Also works with the RONI cohort.
- **Youth Support Service** – A one-to-one case management service supporting young people who are NEET, in the Youth Justice System, Child in Need and homelessness.
- **Neighbourhood Prevention Grant** – Providing preventative services to RONI young people.

The priority for the Neighbourhood Prevention Grant in Spelthorne is to prevent young people from becoming NEET by supporting young people in academic years 8-11 to reduce their risk factors and increase protective factors for those who are identified as being most at risk of becoming NEET.

Prevention activities should be co-produced with young people and delivered in the local community. Preventative services must demonstrate high-quality delivery and a focus on meeting the individual needs of young people identified as being at Risk of NEET (RONI). There were 313 young people NEET in Spelthorne and 391 identified as at risk of NEET (RONI's) in 2011/12.

Key characteristics for the Neighbourhood Prevention Grant.

Neighbourhood Prevention activity must take place outside the school day and be delivered from premises other than the Youth Centres in Spelthorne which are located in Sunbury, Shepperton, Stanwell, Ashford and Leacroft (Staines). Initial contact can be made in schools.

Based on the knowledge of local need the Spelthorne Local Committee Task Group identified the following neighbourhoods as being in need of this type of provision. Providers must deliver from one or more of these areas of Spelthorne:

- Royal Estate
- Sunbury Cross
- Stanwell
- Hyde Rd – Beards Road
- Cavendish Road
- Stanwell Moor
- Ashford Town
- Shepperton Green

The Task Group has identified the following areas of need which projects should address with the overall objective of removing barriers to Participation in Education, Training or Employment (PETE):

- Mentors and Role Models – Projects which offer young people highly developed role models, and mentoring opportunities to support them to develop social enterprises and be involved in business and/or volunteering.
- Mental Health – Projects to support young people with mental health needs, poor social skills, low self esteem, aspirations and motivation.
- Positive Activities for Young People – Projects and activities to provide young people with social skills, team work and residential experiences.
- Enterprise Opportunities – Young people to be supported with work experience/volunteering, careers, and job applications.
- Drugs and Alcohol - Support for young people where substance misuse is impacting on their future employability and resilience to remain in mainstream education.

The Task Group has identified a need for projects, which fulfil the following key criteria:

- Projects must be preventative and demonstrate a strategy for promoting the project and engaging young people. Use of alternative media to communicate with young people is desirable.
- Projects must work alongside the Supported Families Programme, Youth Support Service, Surrey Police, and create links with Youth Centres.
- Projects must deliver during the school holidays (in particular the Summer, Easter and half-term holidays), weekends and evenings to young people in addition to term-time out of school hours.
- Projects should have a focus on working with young people around relationships in the broadest sense (e.g. friendships, peer, family and personal relationships).
- Providers should form strong links with local schools and existing alternative education/training provision, including non-statutory education services ensuring that they take account of current provision in the Borough.
- Projects should not duplicate existing provision within the Spelthorne area and bordering London Boroughs and should be flexible, enhancing or adding value to existing services.
- Projects should assist young people in making careers choices, completing job applications and interview skills.

Bids will be scored by their ability to meet the above needs and deliver in the geographic areas listed above.

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**OFFICER REPORT TO LOCAL COMMITTEE
(SPELTHORNE)**

**DATA OVERVIEW OF ACADEMIC PROGRESS WITHIN THE
BOROUGH OF SPELTHORNE**

18th MARCH 2013

KEY ISSUE

The purpose of this report is to provide an overview of education performance across the borough of Spelthorne from Early Years to Key Stage 5, for information only.

SUMMARY

The report provides an analysis of performance to include the outcomes of statutory assessments and Ofsted judgements. The report indicates strengths, weaknesses and possible next steps.

OFFICER RECOMMENDATIONS

The Local Committee Spelthorne is asked to: note the content within the report for information only purposes.

1 INTRODUCTION AND BACKGROUND

- 1.1. In the Early Years Foundation Stage the percentage attaining a good level of development by the end of the Reception year in Spelthorne schools is below the Surrey average (70%) and the national average (64%).
- 1.2 At Key Stage 1 the percentages of children attaining Level 2B+ in reading, writing and mathematics are below the Surrey average and the national average (except maths).
- 1.3 At Key Stage 2 the percentage of children attaining Level 4+ in both English and mathematics is below the Surrey and the national averages.
- 1.4 At Key Stage 2, the percentage of children making expected progress in English was in line with the Surrey average but it was below the national average (progress pupils make between KS1 and KS2).
- 1.5 At Key Stage 2, the percentage of children making expected progress in maths was below both Surrey and national averages.
- 1.6 At Key Stage 2, one school in Spelthorne fell below all three floor standards set by the government.
- 1.7 While the above are averages for all the schools in the borough, outcomes vary from school to school. Each school receives support according to an evaluation of its needs.
- 1.8 At Key Stage 4, the overall performance of Spelthorne was below the Surrey average. Two of the three key measures were also below the national averages and these two scores were the lowest compared with the other 11 district and borough councils.
- 1.9 At Key Stage 5, the performance of Spelthorne was below the Surrey and the national averages.
- 1.10 58.1% of schools in Spelthorne are deemed to be good or outstanding. This is lower when compared with the rest of Surrey and national.
- 1.11 47.4% of pupils attend good or outstanding schools in Spelthorne which was below the Surrey average of 74.2%.

1.12 Context in 2011/12 academic year

Spelthorne	Number of schools	Number of pupils
Nursery	0	0
Infant	3	335
Junior	0	0
Primary	18	7,230
Primary phase academies	0	0
Total Primary phase	21	7,565
Secondary	3	3,046
Secondary academies	3	2,517
Total Secondary phase	6	5,563
Special	1	87
Special academies	0	0
Pupil Referral Units	1	5
Total Special	2	92
Total All Schools	29	13,220

Data Source: January 2012 Annual School census

2 ANALYSIS

2.1 Early Years

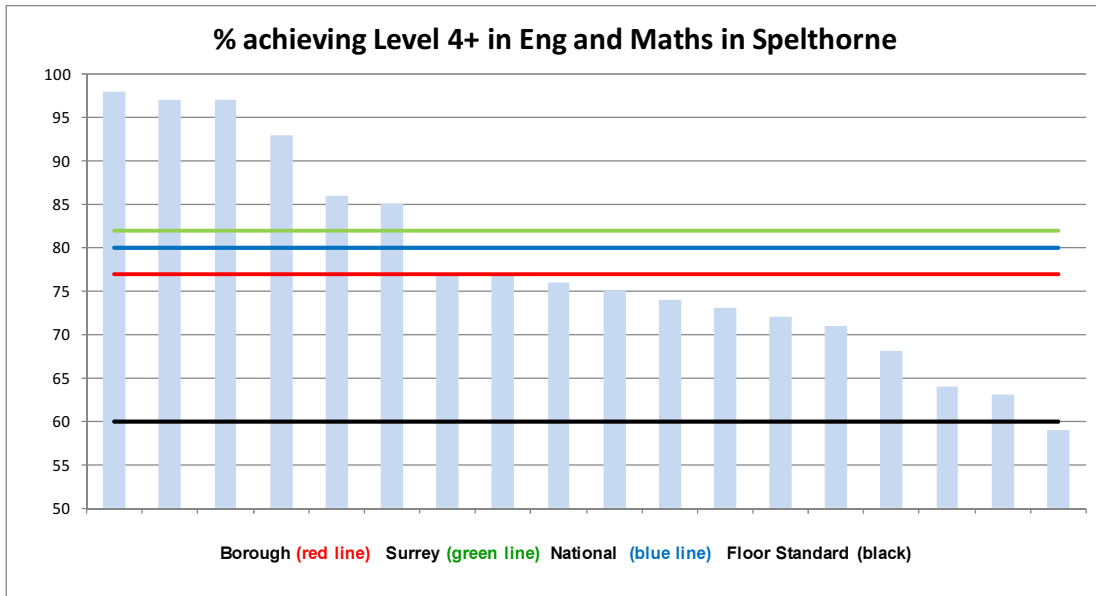
59.3% of pupils in Spelthorne achieved more than 78 points (out of a total of 117) including at least 6 points in each of the seven assessment scales of Personal, Social and Emotional Development (PSED) and Communication, Language and Literacy (CLL). Spelthorne scored the lowest amongst the 11 district and borough councils.

2.2 Key Stage 1

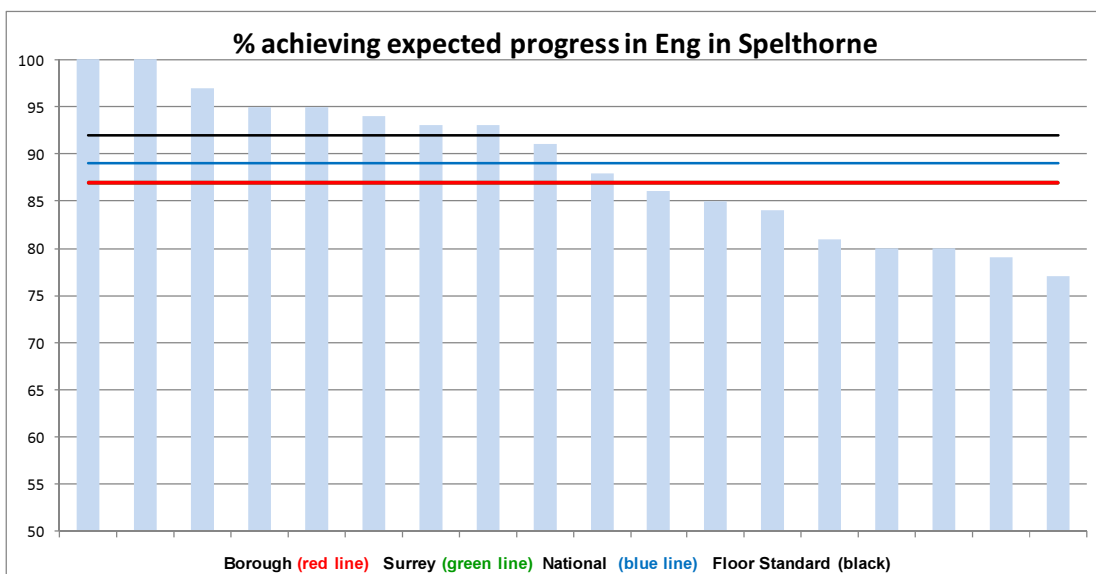
The percentage of pupils in Spelthorne achieving Level 2B+ in reading, writing and mathematics were 74.5%, 58.8% and 76.5% respectively, compared with the Surrey average of 81.8% in reading, 69.5% in writing and 82.5% in mathematics. The national averages of reading, writing and mathematics were 76%, 64% and 76% respectively. Pupils in Spelthorne achieved an average point score of 15.4 against the 16.4 of Surrey and 15.5 of the national average point scores.

2.3 Key Stage 2

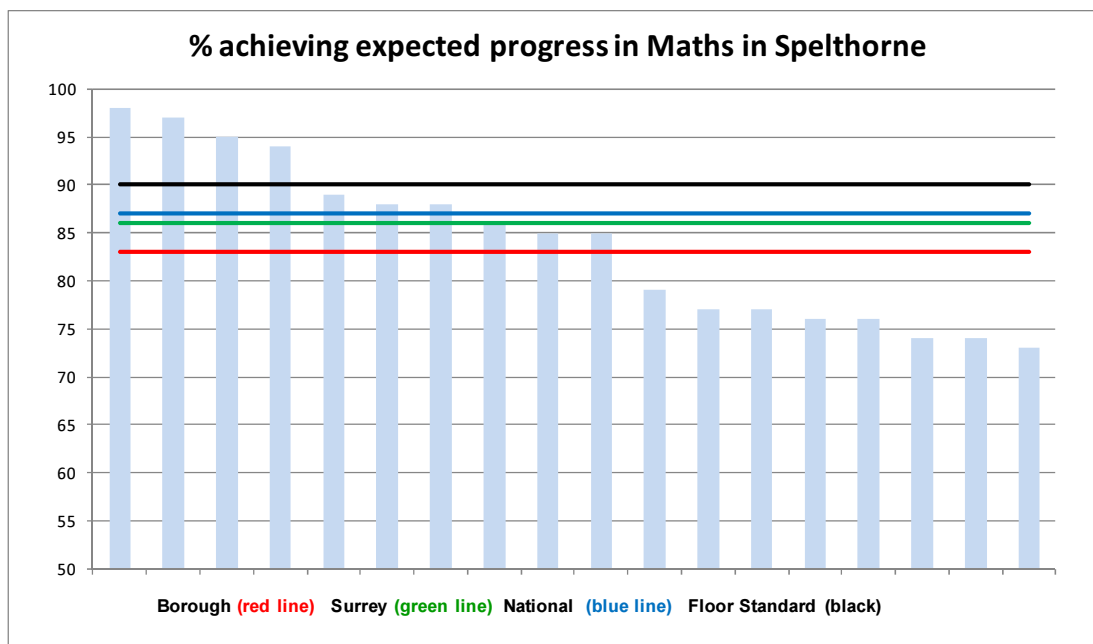
76.9% of pupils in Spelthorne achieved Level 4 or above in combined English and mathematics which was below the Surrey average of 82% and the national average of 80%, although it was above the expected floor standard of 60%. Spelthorne scored the lowest in this measure amongst the 11 district and borough councils.



87% of pupils in Spelthorne achieved the expected levels of progress in English which was in line with the Surrey average, but below the national average (89%) and the floor standard (92%).



83% of pupils in Spelthorne achieved the expected levels of progress in mathematics which was below the Surrey average (86%), the national average (87%) and the floor standard (90%).



A school failing to reach all three thresholds is designated as below the expected floor standards for 2012. One school in Spelthorne fell in this category.

2.4 Key Stage 2 - prior attainment

The percentage of pupils in Surrey in the low Key Stage 1 attainment band making at least 2 levels of progress in **English** was 76% compared with 83% of the national average. Amongst the 18 junior and primary schools in Spelthorne, seven were below and six were equal to or above the national average. The data of the remaining five schools was suppressed and hence unavailable for analysis.

The percentage of pupils in Surrey in the low Key Stage 1 attainment band making at least 2 levels of progress in **mathematics** was 63% compared with 71% of the national average. Amongst the 18 junior and primary schools in Spelthorne, 11 were below and two were equal to or above the national average. The data of the remaining five schools was suppressed and hence unavailable for analysis.

2.5 Key Stage 2 – pupil premium

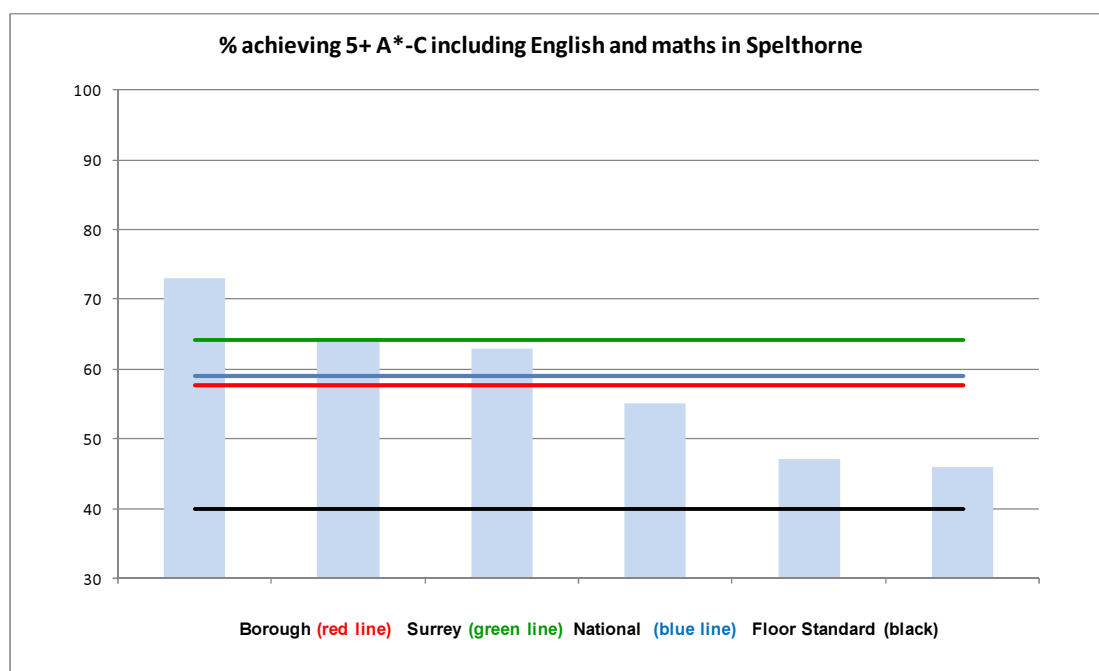
The percentage of disadvantaged pupils in Surrey making at least 2 levels of progress in **English** was 81% compared with 87% of the national average. It included those pupils who had been eligible for free school meals during the last six years (FSM6) or those continuously looked after for six months. Amongst the 18 junior and primary schools in Spelthorne, seven were below and five were equal to or above the national average. The data of the remaining six schools was suppressed and hence unavailable for analysis.

The percentage of disadvantaged pupils in Surrey making at least 2 levels of progress in **mathematics** was 75% compared with 82% of the national average. It included those pupils who had been eligible for free school meals during the last six years (FSM6) or those continuously looked after for six months. Amongst the 18 junior and primary schools in Spelthorne, eight were below and four were equal to or above the national average. The data of the remaining six schools was suppressed and hence unavailable for analysis

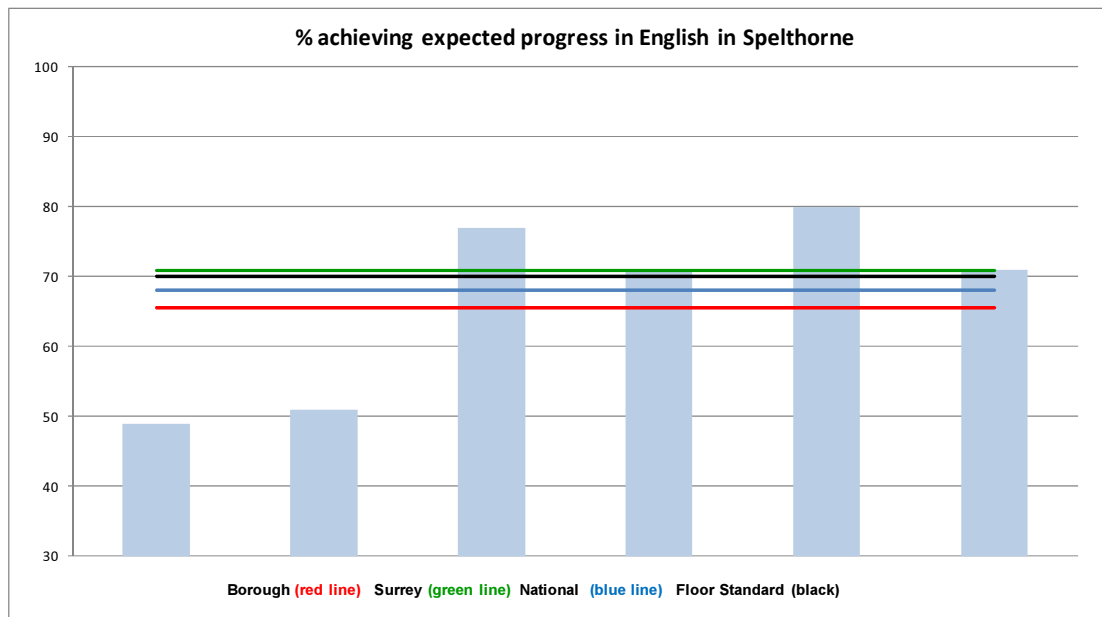
2.6 Key Stage 4

The overall performance of Spelthorne was below the Surrey average. Two of the three key measures were also below the national averages and these two scores were the lowest compared with the other 11 district and borough councils.

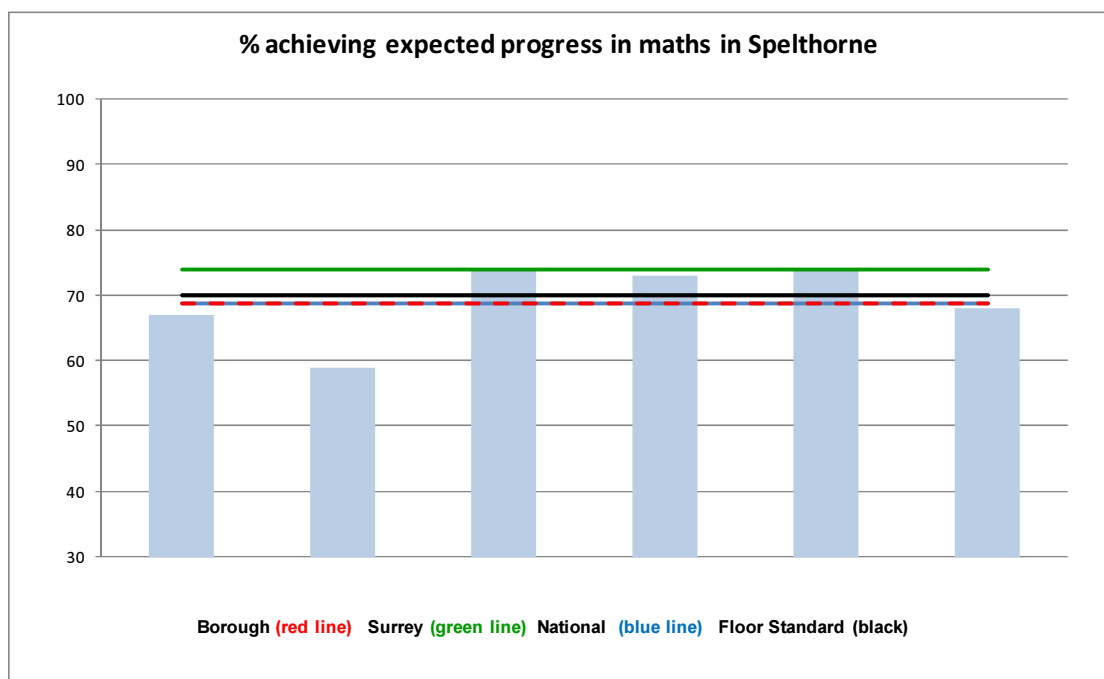
57.6% of pupils in Spelthorne achieved 5 or more GCSEs or equivalent at grades A* to C including English and mathematics. This was lower than the Surrey average of 64.2% and the national average of 59%, but higher than the floor standard of 40%.



65.6% of pupils in Spelthorne achieved the expected progress in English which was well below the Surrey average (70.9%), the national average (68.1%) and the floor standard (70%).



68.7% of pupils in Spelthorne achieved the expected levels of progress in mathematics which was equivalent to the national average, but it was below the Surrey average of 74% and the floor standard of 70%.



A school failing to reach all three thresholds is designated as below the expected floor standards for 2012. No school in Spelthorne fell in this category.

2.7 Key Stage 4 – prior attainment

The percentage of pupils in Surrey in the low prior attainment band (below level 4 at Key Stage 2) making at least 3 levels of progress in **English** was 46.1% compared with 44.9% of the national average.

Amongst the six schools in Spelthorne, three were below and three were equal to or above the national average.

The percentage of pupils in Surrey in the low prior attainment band (below level 4 at Key Stage 2) making at least 3 levels of progress in **mathematics** was 31.5% compared with 29.9% of the national average. Amongst the six schools in Spelthorne, two were below and four were equal to or above the national average.

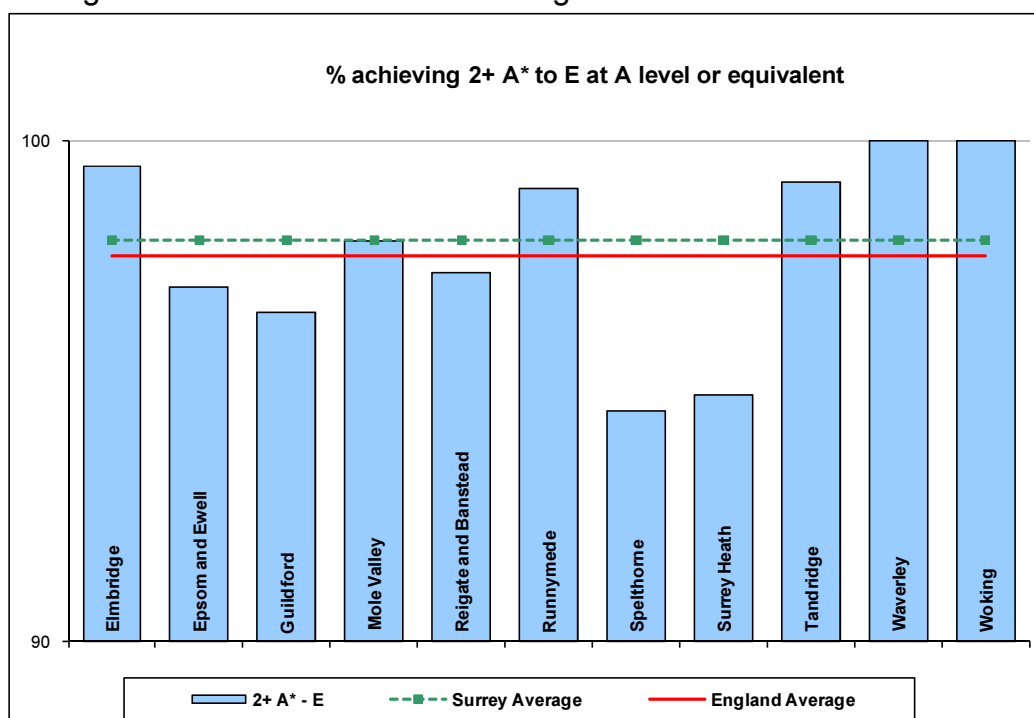
2.8 Key Stage 4 – pupil premium

The percentage of disadvantaged pupils in Surrey making at least 3 levels of progress in **English** was 47.9% compared with 53.8% of the national average. It included those pupils who had been eligible for free school meals during the last six years (FSM6) or those continuously looked after for six months. Amongst the six schools in Spelthorne, three were below and three were equal to or above the national average.

The percentage of disadvantaged pupils in Surrey making at least 3 levels of progress in **mathematics** was 50.7% compared with 51.5% of the national average. It included those pupils who had been eligible for free school meals during the last six years (FSM6) or those continuously looked after for six months. Amongst the six schools in Spelthorne, three were below and three were equal to or above the national average.

2.9 Key Stage 5

94.6% of the pupils in Spelthorne achieved 2 or more A level or equivalent at grades A* to E. Its performance was below the Surrey average of 97.7% and the national average of 97.7%.



2.10 Ofsted

(NYI =Not yet inspected)

Overall effectiveness by the 4 judgements

Spelthorne	1	2	3	4	NYI	Total
Nursery	0	0	0	0	0	0
Primary	2	11	5	4	0	22
Secondary	0	2	4	0	0	6
Special	2	0	0	0	0	2
PRU	1	0	0	0	0	1
Grand Total	5	13	9	4	0	31

Surrey

	1	2	3	4	NYI	Total
Nursery	1	3	0	0	0	4
Primary	75	148	61	14	1	299
Secondary	14	24	14	1	0	53
Special	11	9	3	0	0	23
PRU	3	6	1	1	0	11
Grand Total	104	190	79	16	1	390

England

	1	2	3	4	Grand Total
Nursery	229	171	19	1	420
Primary	2964	8478	4795	406	16643
Secondary	798	1237	933	107	3075
Special	385	456	171	19	1031
PRU	66	192	106	15	379
Grand Total	4442	10534	6024	548	21548

% schools deemed good or outstanding**% schools deemed good or outstanding**

	Spelthorne	Surrey	England
Nursery	--	100.0%	95.2%
Primary	59.1%	74.6%	68.7%
Secondary	33.3%	71.7%	66.2%
Special	100.0%	87.0%	81.6%
PRU	100.0%	81.8%	68.1%
Grand Total	58.1%	75.4%	69.5%

% pupils attending good or outstanding schools**% pupils attending good or outstanding schools**

	Spelthorne	Surrey
Nursery	--	100.0%
Primary	54.2%	71.9%
Secondary	36.0%	76.7%
Special	100.0%	87.9%
Total	47.4%	74.2%

3. OPTIONS

2.4 The Committee is asked to note the information provided within the report.

3.1 CONSULTATIONS

2.5 There have not been any consultations carried out on the report.

3 FINANCIAL AND VALUE FOR MONEY IMPLICATIONS

3.1 None for the purposes of this report.

4 EQUALITIES AND DIVERSITY IMPLICATIONS

4.1 None for the purposes of this report.

5 CRIME AND DISORDER IMPLICATIONS

5.1 None for the purposes of this report.

6 CONCLUSION AND RECOMMENDATIONS

6.1 Attainment in Spelthorne is below national and Surrey attainment. However, progress rates, especially in English, are much closer to the national average but need to improve further in order to close the gap with national attainment figures.

6.2 Nine primary schools are currently graded as overall effectiveness 3 or 4. These schools continue to be supported and challenged by the Local Authority to ensure that they secure a good judgement at their next Ofsted inspection.

6.3 Focus on continuing to close the attainment gap between the highest performing pupils and the lowest performing pupils.

6.4 Focus on Early Years provision and practice and the transition to Year 1.

6.5 Work with all agencies to provide support around a school e.g. health, housing, children's services so that schools in more deprived areas are supported effectively.

6.6 Introduce a new School Improvement Service which utilises the best available experts to support schools to ensure all schools are good or better by 2017 and all pupils achieve their best potential.

- 6.7 Focus on leadership expertise with schools to ensure that schools are well led and managed.

7 REASONS FOR RECOMMENDATIONS

- 7.1 The recommendations are to inform Local Committee members of the planned support being provided to schools in the borough of Spelthorne.

8 WHAT HAPPENS NEXT

- 8.1 The Spelthorne Local Committee is invited to receive further updates as desired.

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BACKGROUND PAPERS:

Version No. 1 Date: 18.02.13 Time: Initials:

No of Annexes: 2

Annexe 1

Technical notes

Early Years

- Children are normally aged five when they are assessed, although a minority may be slightly younger or older.
- The Foundation Stage Profile is based on teacher assessments completed in the Summer term 2012.

Key Stage 1

- Children are normally aged seven when they are assessed, although a minority may be slightly younger or older.
- Whilst the expected level is Level 2+, the Department for Education recommend that children reach Level 2B or higher at key stage 1 to have the best chance of gaining Level 4+ at key stage 2.

Key Stage 2

- Children are normally aged eleven when they are assessed, although a minority may be slightly younger or older.
- Please note that the expected progress methodology changed in 2011 and 2012. The information here is based on 2012 methodology but care is required if making direct comparisons to progress measures published in previous years.
- The English Level is calculated differently this year so caution is required when making comparisons to previous years. The English figures are based on Writing TA figures and Reading Test levels.

Key Stage 4

- The key stage 4 information is a summary of the GCSE and equivalent results for pupils at the end of key stage 4 in state-funded schools (mainstream schools, special schools and academies) in the 2011/12 academic year. The results in the graphs have been based on the final data from Educational Performance Analysis System (EPAS) online.
- Expected levels of progress in English and mathematics are based on pupils making at least three levels between key stage 2 and key stage 4.

Key Stage 5

- The key stage 5 information is a summary of the A level and equivalent results for pupils at the end of key stage 5 in state-funded schools (sixth form only) in the 2011/12 academic year. The results in the graph have been taken from the provisional data from Educational Performance Analysis System (EPAS) online.

Ofsted

- Data covers all inspections in Surrey (and in each Borough/District) to 13 December 2012 which is all inspections to the end of the Autumn term 2012. The national data is to 31 August 2012.

List of data sources

Early Years

- The information is based on Teacher Assessment reported on Keypas. National figures were provided in the Department for Education Statistical First Release.

Key Stage 1

- The information is based on Teacher Assessments reported on Keypas in January 2013. National figures were provided in the Department for Education Statistical First Release 21_2012

Key Stage 2

- The information has been calculated from the revised pupil level results issued by the Department for Education and the Statistical First Release, which was published on 13th December 2012.

Key Stage 4

- The information is based on the final results in Educational Performance Analysis System (EPAS).

Key Stage 5

- The information is based on provisional results in Educational Performance Analysis System (EPAS).

Ofsted website: <http://www.ofsted.gov.uk/>

Annexe 2

Technical Notes relating to Pupil Premium and Prior Attainment Band performance data

Our aim is to use data that is readily available in the public domain from official sources where ever possible. School level data for the performance of Pupil Premium groups and Prior Attainment bandings was part of the official data set published by the DfE alongside the Performance Tables and this was used to produce figures for the Local Committee reports.

However, the Department of Education has a strict policy on the publication of small numbers, which states:

- [They will] suppress publication of figures relating to a cohort of 5 pupils or fewer. This is intended to reduce the risk of individual pupils being identified from published data. In the 2012 Performance Tables:
- We will suppress publication of all figures relating to a cohort of 5 pupils or fewer; and;
- We will suppress publication of figures relating to the characteristics of pupils (SEN, Free School Meals etc) where there are fewer than 6 of the pupils in the group. For example, if there are four pupils not eligible for FSM in the schools, all indicators for eligibility for free school meals will be suppressed.

As a result the performance figures for a number of schools in the Local Committee reports were suppressed.

More detailed calculations based on individual pupil level data provided to the Local Authority were not possible due to the limited time between publication and the Local Committee report deadlines.



**OFFICER REPORT TO LOCAL COMMITTEE
(Spelthorne)**

**SURREY FIRE AND RESCUE SERVICE PUBLIC SAFETY PLAN
UPDATE**

18TH MARCH 2013

KEY ISSUE

To inform the committee on the items in the next Public Safety Plan Action Plan, covering the period 2013-16.

SUMMARY

The second action plan in support of the Public Safety Plan is currently under development. This process includes a review of the 2 year action plan for 2011-13 and also the proposals for a 3 year action plan from 2013-16.

OFFICER RECOMMENDATIONS

The Local Committee for Spelthorne is asked to:

- (i) Note the progress to date on items in the Action Plan for 2011-13
- (ii) Provide feedback on proposed Action Plan for 2013-16.
- (iii) To consider those items that will be the subject of further public consultation at the appropriate time.

Introduction:

1. The Public Safety Plan 2011-20 is supported by a series of action plans, detailing the specific targets and actions for the current period.
2. The first action plan covers the period between June 2011 and March 2013.
3. The second action plan, covering the period between April 2013 and March 2016 is currently under consultation.

4. This report provides an overview of progress against the first action plan and also details the intended actions and targets for the second action plan.

Public Safety Plan Action Plan 2011-13 Review
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5. The first action plan supporting the PSP will conclude in March 2013. A number of the actions have been completed, including several that indicated the commencement of projects. There are a number of items that will be carried forward into the next action plan.
6. Several of these items were 'enabling items' to allow more significant changes to be made in the following action plan, notably the development of new Wholetime duty systems.
7. **Surrey Response Standard:** The Response Standard is embedded and the reporting mechanism is continuing to be improved. This is now business as usual. **Item complete**
8. **Mutual Assistance:** The arrangements with neighbouring Fire and Rescue Services under sections 13 and 16 of the Fire and Rescue Services Act have been reviewed and revised where appropriate. The agreement with West Sussex following the intended cessation of the ceded area arrangement is being reviewed again. **Item complete.**
9. **Reform of the On-Call duty system:** Revised contracts and a new availability planning system will be in place by April 2013. A phased transition for staff will be implemented during 2013. Item will be completed.

There are a number of actions that are linked to the on-call duty system project:

- 24 hour provision at Cranleigh: This is a deliverable from the main duty system project.
 - Revised service delivery at Gomshall. The Service are continuing to develop the options for Gomshall and the staff based there. This may include crewing a special appliance.
 - Removal of 2nd appliances from Cranleigh, Godalming, Haslemere, and Oxted: The removal of the second appliances is also linked to the implementation phasing of the revised contracts. These appliances will not be available for emergency response but may stay in their locations to provide resilience.
10. **Wholetime duty system changes:** Work has been refocused in order to provide a new model for firefighters to provide additional shifts in order to maintain cover against a reducing establishment. This element is expected to be delivered before the end of March 2013. This item will also be **carried forward** in the next action plan.

11. **Location of Fire Stations:** This is an ongoing item; specific details are covered in the Action Plan 2013-16 section of this paper'.
12. **Fire station facilities:** Review ongoing, with incremental implementation subject to budget availability. A number of fire stations are now being shared by Surrey Police and/or South East Coast Ambulance Service creating revenue income and operational benefits.
13. **7 day a week working:** The Middle Management Review reduced the establishment of Middle Managers from fifty to forty and introduced a new working pattern to increase managerial availability at the weekends. **Item complete.**
14. **Operational Assurance:** Good progress is being made, with the second phase of operational audits currently underway. The revised post event review process is being implemented and the organisational learning and Service improvement packages are being delivered. This item will be **carried forward** into the next action plan.
15. **Increased Use of Volunteers:** The Service has increased the number of volunteers to 80 from a figure of fewer than 10 in 2011, and has established a framework for the increase in number of and use of volunteers across a wide range of activity. **Objective being achieved.**
16. **Review of Response/Call Challenge/Charging:** Not complete, this item is dependent upon a pan regional project as detailed in the 2013-16 plan.
17. **Development of sponsorship:** Initial research indicated that this item would require specialist assistance. New post created and appointed to in order to manage this element. Commences in January 2013.
18. **Governance review** - The review will be broken down into 4 workstreams - analysis of the impact of current arrangements; review of possible models; assessment of future influencing factors; and an assessment of options for the future. It is envisaged that the work will develop options by end 2013. The next action plan will include the delivery of the review findings. **Item complete.**
19. **Analysis of data:** The revised Community Risk Profile will be published in April 2013. The annual review/revision of this item becomes business as usual. **Item complete.**
20. **Partnership review:** Partnership review completed with revised register/risk assessment. **Item complete.**
21. **London 2012:** Planning and exercising for the Olympics was completed in time. Significant Service commitment during the Olympics supported the successful delivery of the games, notably the road cycling events and the Olympic Rowing Village at Royal Holloway College. **Item complete.**

Public Safety Plan Action Plan 2013-16

22. The Service has developed a 3 year action plan, to commence in 2013. This will then encompass a longer period of the Medium Term Financial Plan and enable the Service to provide direction on a number of significant projects, mostly relating to property/location changes.

23. Fire station locations:

24. A number of external factors have contributed to the requirement for Surrey Fire and Rescue Service (SFRS) to engage with station relocations additional to those described within the Public Safety Plan. As a consequence, and in line with the budget planning for the Service, the phasing for implementation has now changed.

Epsom & Ewell and Reigate & Banstead

25. West Sussex Fire and Rescue Authority (FRA) have decided to remove the fire engine from their Horley station in April 2013. This affects the fire emergency response arrangements in Surrey as this fire engine was often the quickest response to incidents in the Horley area.

26. Surrey's response to this action has been the subject of a public consultation, the proposal being to provide new fire station locations in the Salfords and Burgh Heath areas, with one fire engine being moved to Horley as an interim solution for Reigate and Banstead until a suitable location is found in the Salfords area.

Woking

27. In September 2012, Surrey County Council's Cabinet agreed to form part of the Woking Town Centre development company and consequently agreed to the relocation of the fire station from its current site in Cawsey Way.

28. Woking fire station is a relatively modern station that occupies a small footprint. This limits the area available for practical training and also for car parking. The impact on training is obvious, whilst the limited car parking capacity negates the opportunity to create an 'on-call' unit at the station, which is an option that SFRS would wish to explore.

29. A proposed site has been given provisional approval by Fire and Rescue based upon operational requirements. At the time of writing the location of the site was subject to the requirement for confidentiality due to commercial/contractual reasons.

30. Target date for completion: **March 2014**

Guildford

31. Guildford Fire Station is being replaced due to the condition of the existing building. The timescale from the consultants is for early works to begin January 2013 with start of construction on site by May 2013.
32. Preparatory works are being carried out on the properties due to be demolished in January 2013, as part of the enabling works.
33. Property Services target date for completion: **July 2014.**

PSP Phase 2

34. Phase 2 of the PSP is described as follows;

9.2 It will be this second phase of changes that allow us to make the majority of the savings that have been identified in the current medium term financial plan. It will also provide the opportunity to improve our first fire engine response time to particular areas of the county. Due to the complexity of the factors outlined above, we cannot be explicit about where we think our fire stations will be and we are mindful that other opportunities to change may arise. However our current aspirations include the following:

- a) *A fire engine located more centrally in Spelthorne. This would impact on the fire engines at Staines and Sunbury.*
- b) *A rationalisation of the number of fire stations in Elmbridge.*

Spelthorne

35. The current provision within Spelthorne is one pump at Sunbury and one pump at Staines. These stations are located at either end of the borough. For Staines this means that the fire station is very close to the border with London, with Feltham Fire Station situated approximately 3 miles away.
36. An optimal location in the Ashford Common area has been identified by Property Services and initial scoping work has commenced.
37. Property Services target date for completion: **March 2015**

Elmbridge

38. The current provision within Elmbridge is one pump at Painshill, one pump at Esher and two pumps at Walton (1 variable crew, 1 on-call). Painshill is situated in an optimal location but there is the potential to rationalise the resources at Walton and Esher into a suitable site in the Hershams area.

39. Property Services target date for completion: **March 2016**

40. Income generation

Details the plan to increase the generation of income through a range of options.

41. Review of Response/Call Challenge/Charging

This is an item carried forward from the 2011-13 plan and is dependant upon the delivery of the products from the Fire and Rescue collaborative partnership. This partnership is developing standardised operational procedures and the supporting elements, such as risk assessments, task analysis and training packages. Central government funding has enabled the establishment of a hub, to be based at Reigate, to accelerate the completion of this work and to form the basis of a steady state mechanism for review and revision of the documents.

The Service has already introduced the Incident Types that the partnership has produced, as has the Isle of Wight and has now commenced implementation of the Standard Operating Procedures.

During the 3 year plan the Service will seek from the Fire Authority confirmation of the requirement to continue to respond to incidents that do not form part of the statutory duty detailed by the Fire and Rescue Service Act 2004. This includes incident types such as animal rescue.

Confirmation of the response requirement will also enable the Fire Authority to consider the charging regime applied to incident response where appropriate.

42. Reform of Wholetime duty systems

In order to support the further improvement in staffing flexibility and resilience, the Service will progress the development of Wholetime duty systems by the end of this action plan.

43. Review of Governance

The review of governance will deliver its findings during this action plan period. This will initiate a project to implement the recommendations following receipt of the appropriate approvals.

44. Emergency response cover disposition

The PSP contained a model of the potential disposition of fire engines as a result of the implementation of Phase 1 of the plan. Whilst the rationale behind this disposition plan has not changed, there is a change to the phasing of implementation, prompted in part by the external factors of Horley and Woking. This means that some of the potential disposition changes may not happen due, for example, to a change in fire station locations. This is the case for Epsom, where the implementation of a day crew is likely to be superseded by the establishment of a fire station in the Burgh Heath area.

The PSP also proposed the implementation of day crewed fire engines at Oxted, Godalming and Chobham. Whilst this remains an aspiration for the Service it is clear that due to the other planned changes described previously this is not a priority action. The implementation of the revised on-call duty system and associated availability requirements will be reviewed and revised where appropriate.

45. The PSP described the creation of additional capacity to support training and community safety activity. The requirement for this capacity remains but the Service will continue to examine the most appropriate method for delivery.
46. The PSP also described the intention to match resources to demand. This involved redressing the imbalance between night time, when currently there is more cover but less demand, and day time when the reverse is true. This remains the intention and the changes in the availability of the on-call duty system will see the first steps in achieving this.
47. The Service understands how valued both the Youth Engagement Scheme and Safe Drive Stay Alive are, and continues to deliver both of these schemes successfully. There are significant resource implications from these that must also be considered in future planning.
48. **Provision of Specialist Capability/Contingency Crewing**
During this action plan the Service will be implementing a one year pilot scheme during 2013 for the provision of a contingency crewing capability to provide fire and rescue response during periods of staff shortages. This is with a Dorking based company, Specialist Group International Ltd. This meets the statutory requirement as confirmed in the Fire and Rescue Service National Framework.

In addition to the contingency crewing element, the contract also incorporates the provision of specialist services, incorporating a wide range of special rescue activity, including rescues from surface and sub-surface water, confined spaces and heights. One of the recommendations from the Cabinet Paper which initiated this contract is for a thorough review to be undertaken during the period of the pilot. This review will report its findings to the Communities Select Committee.

49. **Reviews of Action Plan 2011-13 items.**
Items completed during the previous action plan will be reviewed where necessary. This will include the reforms of the On-Call duty system.

Conclusions:

Financial and value for money implications

50. The cost and timing assumptions set out above are being taken into account in preparing the proposed 2013-18 Medium Term Financial Plan. It is worth emphasising that any additional costs which may be associated with the change in arrangements for Horley have not yet

been allowed for, pending consultation; and that the timing of other changes in station location is the single most critical factor to delivering the savings required.

Equalities Implications

- 51. The proposed location changes will be subject to staff and public consultation. Equalities Impact assessments will be completed where necessary.

Risk Management Implications

- 52. The Medium Term Financial Plan savings are based upon the delivery of the station rationalisations as described. The delivery of these savings remain as a risk.
- 53. The property strategy for SFRS mitigates community risk as it provides improved facilities in more appropriate locations.

Implications for the Council's Priorities or Community Strategy

- 54. The continued provision of an effective Fire and Rescue Service supports all of the key priorities

CRIME AND DISORDER IMPLICATIONS

- 55. None identified

CONCLUSION AND RECOMMENDATIONS

WHAT HAPPENS NEXT

- 56. The Action Plan will be reviewed in light of the comments received.
- 57. The Action Plan will be published during 2013 with actions commencing as required during the period of the plan. Items regarding proposed changes to station locations and/or fire engine deployments will be subject to the appropriate public consultation.
- 58. Local Committees will be updated on specific actions and progress.
- 59. Regular reporting against the 2013-16 Action Plan will be delivered through the Programme Management board of SFRS.

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BACKGROUND PAPERS:	Public Safety Plan 2011-20 PSP Action Plan 2011-13



**OFFICER REPORT TO LOCAL COMMITTEE
(Spelthorne)**

HIGHWAYS UPDATE

18th MARCH 2013

KEY ISSUES

To update Committee with progress of the 2012-13 Highways programmes funded by the Local Committee.

SUMMARY

This report summarises progress with the capital and revenue programmes funded by the Local Committee's respective capital and revenue budgets.

Members are encouraged to indicate their priorities for next Financial Year's programme of works.

OFFICER RECOMMENDATIONS

The Local Committee is asked to:

- (i) Authorise the Area Team Manager in consultation with the Chairman and Vice Chairman to decide Divisional Programmes for next Financial Year, in the event that individual Divisional Members have not indicated their priorities by 31st March 2013 (paragraph 2.15 refers).

1. INTRODUCTION AND BACKGROUND

- 1.1 Surrey County Council's Local Transport Plan (LTP) aims to improve the highway network for all users. In general terms it aims to reduce congestion, improve accessibility, reduce the frequency and severity of

road casualties, improve the environment, and maintain the network so that it is safe for public use.

1.2 The Local Committee has been delegated Highway budgets in the current Financial Year 2012-13 as follows:

- Local Revenue: £215,800
- Community Pride: £35,000 (£5,000 per Division)
- Capital Integrated Transport Schemes: £140,272
- Capital Maintenance: £140,272

1.3 Following an under spend in the previous Financial Year 2011-12 there are also significant carry forward monies:

- Local Revenue carry forward: £80,500
- Capital Integrated Transport Schemes carry forward: £125,900

1.4 The funds delegated to the Local Committee are in addition to funds allocated at a County level which cover various Highways maintenance and improvement activities, including inspection and repair of safety defects, resurfacing, structures, vegetation maintenance, and drainage.

2. ANALYSIS

Annual Local Revenue Programme

2.1 In July 2012 Committee made the allocations shown in Table 1 below:

Table 1 Revenue allocation agreed by Committee in July 2012

Budget Heading	Allocation	Comment
Ditching and Drainage	£55,000	£57,914.40 committed
Parking	£10,000	Committee resolved in January to divert this allocation to general maintenance.
Trees and Vegetation	£40,000	£31,623.35 committed
Local Issues	£105,000 (to be spread evenly across Borough)	£75,729.45 committed
Forward design	£5,800	Committee resolved in October to divert this allocation to general maintenance.
Carry Forward	£80,500	£80,566.30 committed
Total	£296,300.00 £215,800 + £80,500	£256,833.50 committed

2.2 Although the Local Revenue budget appears to be under committed, the remaining monies in this budget have been used to ensure that

Committee's Capital Programmes are delivered in full this Financial Year. The capital budgets are significantly over committed – further detail below.

- 2.3 Details of the individual works orders raised against the various allocations are distributed to Committee Chairmen on a monthly basis.

Annual Capital Integrated Transport Schemes Programme

- 2.4 Table 2 below summarises progress with Integrated Transport Schemes that were approved by Committee in July, together with two schemes still in progress from last Financial Year's programme, and two developer funded schemes.

Table 2 Progress with 2012-13 Capital Integrated Transport Schemes Programme

Scheme	Description	Progress	Likely cost
Fordbridge Road Roundabout Toucan Crossing	New Toucan Crossing on the western arm of the Fordbridge Road Roundabout	Detailed design complete. Construction in progress.	£120,000 - £140,000
Boroughwide Freight Study	Study to inform development of Boroughwide Freight Strategy	Draft report presented to Committee in November 2012. Study now completed; minor extension work to be commissioned, to be funded from Member allocation.	£24,710
Walton Lane weight restriction	Restriction to prevent HGV movement along the one-way section of Walton Lane, to the north of Walton Bridge.	Complete	£11,000
TP26 The Avenue pedestrian crossing	Improved pedestrian / cycle crossing facility at the intersection of Hawke Park with The Avenue.	Complete	Developer funded
Feltham Hill Road Zebra Crossing	New Zebra Crossing.	Detailed design complete. Concern with high voltage electricity cable now resolved. Need public consultation. Legal Notice required.	Developer funded.
Total, noting that the budget allocations are approximate			£156,000 - £176,000

- 2.5 The Fordbridge Road Roundabout Toucan Crossing scheme is under construction.

- 2.6 The Boroughwide Freight Study is now complete. One minor extension will be commissioned and funded from a Member Allocation: to undertake surveys on the A244 to the north and south of the A308 – these surveys were not done in the original study.
- 2.7 It is suggested to convene a Member workshop to explore the implications of the Freight Study, and to begin to draft a strategy for HGV restrictions, signing of preferred HGV routes, and mitigation of HGV impact.
- 2.8 At the site of the proposed Zebra Crossing in Feltham Hill Road the concern of the high voltage electricity cable has now been resolved. Officers will now develop the public consultation in consultation with the Divisional Member.

Capital Maintenance Programme

- 2.9 Table 3 below summarises progress with Capital Maintenance Schemes that were chosen by Members following Committee in August 2012.

Table 3 Progress with 2012-13 Capital Maintenance Programme

Scheme	Description	Progress	Estimated cost
Church Street, between rec and rear of church	Local Structural Repair (large scale patching)	This road has been well patched and also surface dressed recently so no further work needed.	
Park Road, over railway bridge	Local Structural Repair	Complete.	£24,354.12
Townsend Road, full length	Micro-asphalt	Complete. Now centrally funded.	
Old Staines Road East, full width outside Grey Horse	Local Structural Repair	Complete.	£5,241.48
Ferry Lane, centre of c/way on 300m nr jnc with Towpath	Local Structural Repair	Complete.	£13,163.39
Grosvenor Road, Various stretches around the looped section	Local Structural Repair	Awaiting programming. Now centrally funded.	
Kenton Avenue, Bellmouth	Local Structural Repair	Complete.	£3,484.58
Bridge Gardens, From j/w Spelthorne Lane to number 13	Local Structural Repair	Complete.	£17,441.57
Town lane, High St to Knyvett Close	Local Structural Repair	Programmed for end of March, with phase 2 to follow at the beginning of April.	£42,298.33 (this FY)

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Scheme	Description	Progress	Estimated cost
Harrow Way, At j/w Charlton Road	Local Structural Repair	Was intended for LSR but is concrete road so will need a micro asphalt treatment. No opportunity now to add to this FY's micro asphalt programme so will need to wait for next FY.	
Goodman Place	Footway	Complete.	£6,076.19
Short Lane, From Hockey Club to A30	Footway	Ordered; awaiting programming.	£6,659.04
Woodthorpe rd, Chesterfield Road to o/s 148	Local Structural Repair	Ordered; awaiting programming. Awaiting completion of utility works.	£39,302.58
Scotts Way, Complete length	Local Structural Repair	On inspection the condition of this road isn't actually that bad (compared to others) so scheme deferred	
Glebelands Gardens, complete road	Local Structural Repair	Programmed for mid-March.	£24,183.73
Fontmell Park, whole road	Surface Dressing	Complete.	£30,797.97
Town Tree service roads	Micro-asphalt	Now on Project Horizon programme.	
Feltham Road, btn Church Rd RAB and Clockhouse Rd RAB	Local Structural Repair	Programmed for March.	£23,498.48
Goffs Road, potholes near the jct with Feltham Hill Road	Local Structural Repair	Complete, but quality concerns.	£24,190.37
Halliford Road, Minsterley Avenue to opp number 65	Footway	Ordered; awaiting programming.	£25,000
Total			£286,000

2.10 The total estimated value of this Financial Year's Capital Integrated Transport Schemes and Maintenance programmes totals between £469,000 and £489,000, against a total capital budget of £406,444. The uncommitted funds from the Local Revenue budget will be used to offset any capital over spend. At the time of writing, officers anticipate an overall over spend of approximately 5% on Committee's Highways budgets.

Community Pride Fund

2.11 The Community Pride budget has been spread evenly across the 7 Divisions in Spelthorne. The Community Pride budget is now fully committed.

Programme Monitoring and Reporting

- 2.12 Officers will update Committee with progress in the delivery of its works programmes at each Committee meeting. In addition Committee Chairmen are provided with monthly finance updates, which detail all the orders raised against the various budgets, as well as the works planned for each of the budgets.

Priorities for 2013-14

- 2.13 Table 4 shows next Financial Year's budget allocations that were approved by Committee in January 2013.

Table 4 Suggested budget allocations for Financial Year 2013-14

Approved allocation		
Pooled Revenue	£ 145,000.00	To cover various revenue concerns across the Borough for example: drainage and ditching, patching and kerb works, parking, minor safety schemes, extra vegetation and tree works, etc
Divisional allocations	£ 386,344.00	Allocation per Division: £55,192.00
Total	£ 531,344.00	

- 2.14 Officers have been working with Members to identify priorities for their respective Divisions for next Financial Year. Members who have not indicated their priorities are encouraged to do so as soon as possible to enable officers to deliver next Financial Year's programme of works when the weather is favourable, and to avoid a rush of work towards the end of next Financial Year.
- 2.15 In the event that Divisional Members do not indicate their priorities in good time to finalise next Financial Year's programme it is recommended to authorise the Area Team Manager to decide Divisional Programmes on their behalf, in consultation with the Chairman and Vice chairman. It is recommended to set a deadline of 31st March for Divisional Members to indicate their priorities.

3.0 FINANCIAL AND VALUE FOR MONEY IMPLICATIONS

- 3.1 The financial implications of this paper are detailed in section 2 above.

4.0 EQUALITIES AND DIVERSITY IMPLICATIONS

- 4.1 It is an objective of Surrey Highways to treat all users of the public highway equally and with understanding.

5.0 CRIME AND DISORDER IMPLICATIONS

- 5.1 A well-managed highway network can contribute to reduction in crime and disorder as well as improve peoples' perception of crime.

6.0 CONCLUSION AND RECOMMENDATIONS

- 6.1 This Financial Year's programmes are drawing to completion.
6.2 It is necessary to decide next Financial Year's programmes in good time to facilitate timely delivery of those programmes.

7.0 REASONS FOR RECOMMENDATIONS

- 7.1 The single recommendation has been made to ensure that next Financial Year's Divisional Programmes can be finalised in good time to facilitate timely delivery of those programmes

8.0 WHAT HAPPENS NEXT

- 8.1 Officers will work with Members to complete this Financial Year's programmes of works, and to plan next Financial Year's programmes of works..

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**OFFICER REPORT TO LOCAL COMMITTEE
(Spelthorne)**

LOCAL COMMITTEE FUNDING

18TH MARCH 2013

KEY ISSUE

To give consideration to the funding requests received that have been sponsored by at least one County Councillor.

SUMMARY

Surrey County Council's Local Committees receive funding to spend on locally determined purposes that help to promote social, economic and/or environmental well-being. This funding is known as Member Allocations.

For the financial year 2012/13, the County Council has allocated £12,615 revenue funding to each County Councillor and £35,000 capital funding to each Local Committee.

OFFICER RECOMMENDATIONS

The Local Committee (Spelthorne) is asked to:

- (i) Agree the items presented for funding from the Local Committee's 2012/13 **revenue** funding as set out in section 2 of this report and summarised below:

ORGANISATION	PROJECT	AMOUNT
Spelthorne Borough Council	Christmas lighting project	£5,714.12
Surrey County Council – Highways	Peregrine Road streetlight	£3,800.00
Surrey County Council – Highways	Tree works in Shepperton	£3,200.00
Unique	ADHD support group	£3,000.00
Home-Start Spelthorne	Volunteer training and family support group	£2,300.00
Spelthorne Borough Council	Hanging baskets – Halliford and Lower Sunbury	£1,800.00
Spelthorne Borough Council	Hanging baskets – Leacroft	£1,232.00
Spelthorne Boxing Club	Provision of boxing classes	£1,500.00
Spelthorne Borough Council	Rubber mats at Skate Park	£1,500.00
Stanwell HUB	Teenage families project	£1,500.00

- (ii) Note the expenditure previously approved by the Community Partnerships Manager and the Community Partnerships Team Leader under delegated authority, as set out in Section 3.
- (iii) Note any returned funding and/or adjustments, as set out within the report and also in the financial position statement at Appendix 1.

1. INTRODUCTION AND BACKGROUND

- 1.1 At its 9 July 2012 Local Committee (Spelthorne) meeting, councillors agreed that each member should have an equal share of the £35,000 capital budget (£5,000) alongside their individual £12,615 revenue allocations.

- 1.2 Member Allocation funding is generally made to organisations on a one-off basis, so that there should be no expectation of future funding for the same or similar purpose.
- 1.3 Member Allocation funding will not usually be granted for purposes that benefit one individual, nor to fund schools for the direct delivery of the National Curriculum, nor to support political parties.
- 1.4 When considering bids, organisations applying are advised against assuming that the Local Committee will meet the total cost of their project.

2. BIDS SUBMITTED FOR APPROVAL – REVENUE/CAPITAL FUNDING

- 2.1 The proposals for revenue and capital funding for consideration and decision at this Committee are set out below.

- 2.2 **Spelthorne Borough Council: Christmas lighting project**
£5714.12 capital

Denise Saliagopoulos

An application has been submitted by Spelthorne Borough Council for funds towards the Christmas lighting project. This is a three year project in which the Festive Lighting Company will both provide and store the Christmas lighting equipment. At the end of the project, ownership of the lighting equipment and other associated assets will pass to Spelthorne Borough Council.

The total cost of this project is estimated at £30,000. Denise Saliagopoulos intends to contribute £5,714.12 from her capital allocation, which will be combined with a £5,000 contribution from Spelthorne Borough Council. The remaining funds will be sought as donations from local businesses and stakeholders.

- 2.3 **Surrey County Council: installation of a streetlight on Peregrine Road**
£3,800 revenue

Caroline Nichols

An application has been received to support the installation of a streetlight on Peregrine Road in Sunbury-on-Thames. It will be placed between 80 Peregrine Road and 2 Falcon Way, to enhance visibility and improve the safety and security of residents and their visitors. Consultation has taken place between the Member, residents and relevant officers from the County Council.

The cost of this project will be £3,800 which Caroline Nichols intends to fund it from her revenue allocation.

2.4 Surrey County Council: tree works around Shepperton
£3,200 revenue

Caroline Nichols

An application has been received in order that various tree works can be undertaken around Shepperton. It is proposed that a tree will be removed and replaced in Meadows End, trees that have recently been removed in Harfield Road will be replaced and trees will be placed in the pavement near St Ignatius Church on Green Street. Consultation has taken place with local residents, St Ignatius Church and Surrey County Council Highways.

The cost of this project will be £3,200 which Caroline Nichols intends to fund from her revenue allocation.

2.5 Unique: ADHD support group meetings for young people and adults
£3,000 revenue

Caroline Nichols

An application has been submitted by Unique to provide financial support to meetings of groups of adults and young people with ADHD. It is believed that there are currently no other groups that provide support to people with ADHD in Spelthorne. Financial support from the Committee would enable the group, which makes extensive use of volunteer staffing, to offer high quality services to its expanding membership base.

The total cost of weekly hall hire for 12-24 months, advertising, speakers' expenses and workshop activities will be £3,000. This will be funded from Caroline Nichols' revenue allocation and it has been agreed that the funds will be held and administered by the Richmond Fellowship.

2.6 Spelthorne Borough Council: hanging baskets in Lower Sunbury and Halliford
£1,800 revenue

Caroline Nichols

An application has been received to fund the installation of hanging baskets on Thames Street in Lower Sunbury and in Halliford Village.

The cost of installation is expected to come to £1,800 and Caroline Nichols intends to fund this entirely from her revenue allocation.

2.7 Spelthorne Borough Council: hanging baskets in Leacroft
£1232

Denise Saliagopoulos

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An application has been received to fund the installation of hanging baskets in Leacroft in Staines.

The provision of 24 half baskets is expected to come to £1,232 and Denise Saliagopoulos intends to fund this entirely from her revenue allocation.

2.8 HomeStart Spelthorne: volunteer training and family support group
£2,300 revenue

Ian Beardsmore

An application has been submitted by HomeStart to continue the work of their Family Group. The organisation, which covers the Spelthorne area, trains and supports volunteers who make home visits to families in order to boost their confidence and help them find solutions to their problems. The Family Group provides a fun and supportive environment that enables self-development and furthers the self-esteem of its participants.

The total cost of continuing the work of the Family Group for 38 weeks is £5,323. Richard Walsh has given the project £1,000 from his revenue allocation under delegated authority. Ian Beardsmore intends to contribute another £2,300 from his revenue allocation.

2.9 Spelthorne Boxing Club: provision of boxing classes
£1920.88 revenue

Denise Turner-Stewart

An application has been submitted by Spelthorne Boxing Club for funding to provide boxing tuition to a minimum of 20 children and young people aged 8-16. The intention is to improve the health and fitness of the participants and to help reduce the incidences of antisocial behaviour by offering an organised activity with a professional coach. The community has expressed an interest in boxing, the classes are open to everyone in Spelthorne and publicised in a variety of ways.

The project began in February 2013. Denise Turner-Stewart intends to contribute £1,500 from her revenue allocation.

2.10 Spelthorne Borough Council: rubber matting at Skate Park
£1,500 revenue

Richard Walsh

An application has been received from Spelthorne Borough Council for funding to equip the Skate Park with protective rubber matting. Discussion has taken place between Members, Spelthorne Borough Council staff and the young people who use the site and it has been identified that the

current surfaces are inadequate and additional matting would protect both those using the ramps and spectators.

Richard Walsh intends to contribute £1,500 from his revenue allocation.

2.11 Stanwell HUB: provision of teenage families project

£1,500 revenue

Victor Agarwal

An application has been received from the Stanwell HUB. The funding would support the coordinated work to support teenage parents and reduce teenage pregnancy, including the production of a short film and development of peer education sessions. The project would work with 'at risk' young people in the Stanwell area and has come about as a result of engagement with young people and Spelthorne BC.

Victor Agarwal intends to contribute £1,500 from his revenue allocation.

3. DELEGATED AUTHORITY APPROVED BIDS

- 3.1 Either the Community Partnerships Manager or the Community Partnerships Team Leader (East Surrey) has already approved the following revenue bids under delegated authority since the last committee meeting:

COUNCILLOR	PROJECT	AMOUNT
Denise Turner-Stewart	Victoria Parade and Kingston Road improvements	£1,000
Victor Agarwal	New circular seat for Stanwell Village Green	£1,000
Richard Walsh	HomeStart Spelthorne: volunteer training and family support group	£1,000
Richard Walsh	Littleton Studio estates improvements	£800
Richard Walsh	Shepperton Brownies secure equipment storage	£660
Denise Saliagopoulos	Richmond Road Coronation lunch	£500
Carol Coleman	SAFFA office equipment	£83

4. OPTIONS

- 4.1 The Local Committee may choose to approve all, part or none of the funding proposals under discussion in this report.

5. CONSULTATIONS

- 5.1 In relation to new bids, consultation, where appropriate, may have been undertaken by the organisation receiving the funding, the local Member or the Community Partnerships Team, as required.
- 5.2 The appropriate Surrey County Council services and partner agencies are consulted when bids are submitted, as required.

6. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS

- 6.1 Each project detailed in this report has completed a standard application form giving details of timescales, purpose and other funding applications made. The County Councillor proposing each project has assessed its merits prior to the project's inclusion as a proposal for decision by the Committee.
All bids are also scrutinised to ensure that they comply with the Council's Financial Framework and represent value for money.
- 6.2 There are sufficient monies to fund all of the proposals contained within this report. If the above recommendations are approved, the remaining balances are set out in the Local Committee's financial position statement attached at Appendix 1.
- 6.3 Please note these figures will not include any applications submitted for approval after the deadline for this report or that are currently pending approval under delegated authority. They also do not include any funding that is in the process of being returned to the Local Committee.

7. EQUALITIES AND COMMUNITY SAFETY IMPLICATIONS

- 7.1 The allocation of the Committee's budgets is intended to enhance the wellbeing of residents and make the best possible use of the funds. Funding is available to all residents, community groups or organisations based in, or serving, the area. The success of the bid depends entirely upon its ability to meet the agreed criteria, which is flexible.
- 7.2 The Local Committee funding can be allocated to projects that benefit a diverse range of community safety needs.

8. END OF FINANCIAL YEAR & DEADLINES

- 8.1 Owing to the forthcoming County Council elections and the Purdah period associated with it, the final date for the receipt of bids of £1,000 and under for this financial year was 15 March 2013.

9. CONCLUSION AND RECOMMENDATIONS

- 9.1 Members are asked to note that the funding arrangements agreed at the last meeting of the Committee relating to the funding of a new minibus for the Spelthorne Mental Health Association have been amended to reflect a £5,000 contribution from Denise Saliagopoulos, a £9,000 contribution from Victor Agarwal and a £3,000 contribution from Ian Beardsmore.
- 9.2 The spending proposals put forward for this meeting have been assessed against the County Council's standards for appropriateness and value for money within the agreed Financial Framework and the locally agreed criteria, which is available from the Community Partnerships Team.
- 9.3 The Local Committee is asked to consider the items submitted for funding from 2012/13 Local Committee delegated budgets, as detailed in the report.

10. REASONS FOR RECOMMENDATIONS

- 10.1 The Committee is being asked to decide on how it uses the funding allocated to it so that the Community Partnerships Team can process the bids in line with the wishes of the Committee.

11. WHAT HAPPENS NEXT

- 11.1 If approved by the Local Committee, organisations will be approached to sign funding agreements for their projects based on the bids submitted.
- 11.2 Any changes to an approved bid will be discussed with the local Members and the Chairman, and if the changes are considered to be significant, an amended bid will be brought back to the Committee for approval. In all other circumstances, the Community Partnerships Team will process the payments as soon as possible once the signed agreement has been received.
- 11.3 All successful applicants will be contacted for details of how the funding was spent and will be asked to supply evidence.

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Background Papers:

- SCC Constitution: Financial Framework
- Local Committee Protocol: Criteria and Guidance for Members Allocations
- Local Committee Funding Applications

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